

SELECTMEN'S MEETING MINUTES
February 14, 2012

EXECUTIVE SESSION (Note: Selectman Woodsome arrived after the vote to go into executive session): Selectman Gale moved to go into executive session at 5:40 pm per Title 1 M.R.S.A. §405 (6)(A) to discuss renewal of the Town Planner's contract, seconded by Selectman Girard, voted and passed, **4 yeas**. Selectman Girard moved to come out of Executive Session at 6:09 pm, seconded by Selectman Abbott, voted and passed, **5 yeas**.

PRESENT: Chairman Littlefield, Selectmen: Woodsome, Gale, Girard & Abbott, Nancy Brandt, Ronald Perro, Christina Silberman & David Lowe. Doug Foglio, Sr. was present for new business #1.

Chairman Littlefield opened the meeting at 6:11 pm with the Pledge of Allegiance.

ANNOUNCEMENTS: Chairman Littlefield, on behalf of the board, extended sincere condolences to the Roberge family on the passing of Wade Roberge.

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Littlefield reviewed the following correspondence:

1. Letter from David Benton, Sr. regarding Waterboro Water District Board of Trustees elections.
2. January 2012 Motor Vehicle Agent report
3. Treasurer's weekly financial reports
4. Saco River Community Television audit report
5. Rep. Libby's newsletter
6. Pepsi Gives Back community project information and application
7. Massabesic Lions Club Annual Youth Recognition nomination request
8. **CONFIDENTIAL**- Consent decree and court order

REPORTS: Selectmen's Report: Selectman Gale reported that the Recreation Committee met and basketball is winding down and it is tournament time. Selectman Gale said that he and Chairman Littlefield attended a meeting with the Fire Chief and IT Manager to look a telephone system with BCR, Inc. They are developing a cost analysis and may have a presentation for the budget workshop on Thursday.

Selectman Girard reported that she met with the Road Review Committee on Wednesday evening. They would like a copy of the road bible and Ms. Brandt is going to get them a copy. The 12 Town Group is meeting on Monday. A free-lance journalist and grant writer will be speaking at the meeting. Alfred has a citizen volunteer that parks a pickup truck on the main road and they collect bottles for fuel assistance. This has been very successful and the organizer of the program is also coming to speak to the group. Ms. Brandt said that JDs accepts bottle donations for fuel assistance here in Waterboro.

Town Administrator's Report: Mr. Brandt said that they have been busy with budget workshops. The check for the Park/Ladderbush consent decree has been received.

Ms. Brandt reported that there is an issue with Chadbourne Ridge Road on the 117 end. The river is beginning to undermine the road. Ms. Brandt recommended seeking funds to address this, at least for the engineering, at the Special Town Meeting.

NEW BUSINESS:

1. Discuss/vote on warrant articles for the Special Town Meeting scheduled for March 13, 2012: Ms. Brandt read the draft warrant articles for the Special Town Meeting and suggested adding another article to address the Chadbourne Ridge Road issue. Mr. Foglio asked about the FEMA funds for the Mast Camp Road work and Ms. Brandt said she will check with the auditors to see if there should be a journal entry. Mr. Foglio explained the issue with Chadbourne Ridge Road. Mr. Foglio reported there is an issue with fallen trees blocking Hamilton Brook that could cause flooding for residents. The board asked him to see if anyone would remove the trees for the wood. The Board recommended changes in the warrant article language. Ms. Brandt will present an updated warrant for the Selectmen's approval next week.

2. Provide an update on public relations/infomercial: Selectman Gale reported that he has been working with Dave Lowe to do some filming at the Fire Department. Mr. Lowe will look at the footage and will put something together to be played on the local cable channel. Mr. Lowe said he should have something by the end of next week. Selectman Gale said that when this piece is completed, they can move on to do a piece on something else such as the town hall, transfer station or library.

OLD BUSINESS: None

OTHER:

1. Moved by Selectman Girard, seconded by Selectman Woodsome to sign warrants for bills and payroll, voted and passed, **5 yeas.**
2. Moved by Selectman Gale, seconded by Selectman Woodsome to accept the minutes of the 02/07/12 regular meeting as written, voted and passed, **5 yeas.**

PENDING DECISIONS:

1. Public Service Announcements: reviewed tonight by Selectman Gale, see new business #2
2. Review Driveway Opening Permit language: pending
3. Board & Committee status: working to fill existing vacancies, contact the town office for more information if interested
4. Water District survey: awaiting compiled results
5. Water District office space lease: pending, Ms. Brandt will follow up
6. Eagle Scout Project: pending
7. Internet and Electronic Mail Policy revisions: pending

WEEK'S ACTION LIST:

1. Clarify warrant articles for Special Town Meeting
2. Update language for Town Planner's contract

DISCUSSION OF AGENDA ITEMS:

1. Approve warrant for Special Town Meeting
2. Review Personnel Policy revisions (if available by Friday)

3. Review Chadbourne Ridge Road estimate

Chairman Littlefield read the reminders.

ADJOURNMENT: Selectman Girard moved to adjourn the meeting at 7:08 pm, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

SIGNED:

1. Warrants for bills & payroll
2. Minutes of 2/07/12

APPROVED: Date: _____
