

SELECTMEN'S MEETING
March 22, 2011

Motion by Selectman Woodsome and seconded by Selectman Littlefield to go into Executive Session per 1 M.R.S.A. §405 (6)(F) for a Poverty Abatement request. Voted. Passed. Motion by Selectman Woodsome and seconded by Selectman Gale to come out of Executive Session at 6:04 p.m. Voted. Passed.

PRESENT: Dennis Abbott, Gordon Littlefield, TammyJo Girard, Nancy Brandt, Jon Gale, David Woodsome, David Lowe, Tina Cote, Tom Ursia, Patti Berry, Pam L'Heureux, Mike DeAngelis and Joe Young of the State Planning Office.

Selectman Girard opened meeting with pledge at 6:10 p.m.

ANNOUNCEMENTS

Selectman Girard announced a benefit Spaghetti Dinner on April 9th for former Fire Chief Elias Smith at Central Station 4 – 6 pm. Cost is \$10.00 per person.

APPOINTMENTS

6:00 – Joe Young of the State Planning Office addressed the board regarding FEMA Floodplain Maps and the Memorandum of Understanding they are asking the board to sign. Explained some illustrations he provided and stated that these were mapped in the 70's and 80's and have not been updated and they have not improved the methodology for actually creating the lines. The Memorandum of Understanding is to ask them to correct the deficiencies. They need to get new topography and redelineate the floodplains based on that topography. FEMA will do the work so you are committing to being a participant. Can be the Planner, CEO, Town Manager or even a Selectman. Discussed the appeals process. This is just to get the town on record to participate. Would impact homeowners and could require flood insurance when it may not be necessary if these maps aren't updated. Tom felt this is very important in many aspects.

CORRESPONDENCE

1. Update from the Code Enforcement Office
2. Memo from Assessor

TOWN ADMINISTRATOR'S REPORT

1. Reported that she received a draft copy of the audit and has started to review it. Julie has reviewed and made some notes so will be getting together with her.
2. Regarding the memo to the Planning Board to continue looking at the zoning change in East Waterboro, they will be setting up a meeting in April and inviting the Selectmen.

SELECTMEN'S REPORTS

1. Selectman Abbott reported that they met Thursday with the 20/20 and went through their request. Still a couple of questions but have a good feel for where they are coming from. Felt they need something like an Executive Board of committee chairs to meet on a regular basis so committees know what their roles are in running the municipality and who needs help from what board. This is a future discussion. This board needs to take an active part in seeing the comprehensive plan through to the end. Selectman Littlefield agreed it needs to be a collaborative effort. Selectman Gale felt that before starting another committee they need to define the problem and what that committee is going to solve so that they have a job that's well defined.
2. Selectman Girard reported that she attended Gov. Lepages town meeting at Thornton Academy. He had several talking points, discussed education and talked about going with charter schools and

allowing students to go to whatever school they want to, teachers talked about pensions, talked about Dirigo, talked about welfare reform, talked about the budget and economic development, talked about restructuring and current bills. Selectman Girard questioned him on unfunded mandates to municipalities and he pledged to veto any unfunded mandates.

COMMITTEE REPORTS

Finance Committee – Tina reported that they have been meeting twice a month for the last 2 ½ months going over the proposed budget. Been emailing questions to the Town Administrator and receiving responses but not necessarily the answer to the questions. Did hear Nancy say we received the preliminary audit and questioned when they would have the final numbers. Nancy stated that once the Selectmen look at it and give their approval would probably be within two to three weeks. Tina stated that in the last expense/revenue reports received for 2010 dated June 29th we were almost \$200,000 overdrawn. Nancy stated that it is covered in the report and it was all balanced out. Tina stated that several departments had under collected revenues and over spent expenses. Selectman Abbott stated that they need to look at where the auditor has us. Tina questioned when the Finance Committee would receive the written articles for the Special Town Meeting and questioned the CIP account for this year and why it is overdrawn by \$37,000. Selectman Girard explained that it is part of a road project due to flooding but also have other road money that may offset that. Selectman Gale stated that there is a flaw in the way questions are handled as they can be fairly complicated and may need to be handled face to face. Tina stated that the Finance Committee has been warning for months about some of these accounts and felt they could have avoided a Special Town Meeting.

Treasurer – Reported on revenue as of today, taking out tax commitment, supplemental and abatements as of now have collected 81.8952% with \$372,600 to be collected in the last quarter. Recommended they authorize a journal entry to get rid of the tax commitment and supplemental to show a better reality of what we're trying to collect. Taxes are in line at about 50% collected with the second half due April 6th. Reported that four (4) departments are running behind in revenue and that there are fourteen (14) weeks of expenses to year end plus 30 days for accruals. Provided a packet containing revenue, expense and GL summary for July 2009 thru Feb. 2009, July 2009 thru Mar. 2010, July 2010 thru Feb. 2011 and July 2010 thru Mar. 17, 2011. Also included a Summary of Revenue & Expense 2010 vs 2011, Revenue Comparison by Dept. 2010 vs 2011, and Expense comparison by Dept. 2010 vs 2011. Collections and revenues are looking very good by dept.

NEW BUSINESS

Motion by Selectman Littlefield and seconded by Selectman Gale to add abatement request to New Business. Vote 5-0-0.

1. Motion by Selectman Abbott and seconded by Selectman Littlefield to accept the waiver form-partial payment. Vote 5-0-0.
2. Motion by Selectman Woodsome and seconded by Selectman Littlefield to accept and sign the Memorandum of Understanding. Discussed making some changes and signing after they see it next week. Pam stated that she had received a less complicated one and will forward. Selectman Woodsome withdrew his motion and Selectman Littlefield withdrew his second. Tabled until next week. Delegated Patti and Pam L'Heureux as contacts.
3. Motion by Selectman Gale and seconded by Selectman Littlefield to deny the abatement request and work out a payment schedule. Vote 5-0-0.

OLD BUSINESS

1. Discussed the vacancy on the Charter Commission and Selectman Abbott suggested that if they don't find someone in a couple of weeks can appoint a Selectman.
2. Felt that it would take some time to assess the goals so will put off until April 5th.

3. Selectman Woodsome felt they should put off until they have more information. Selectman Littlefield reported that he did some deed research but needs more time. Will hold off for more research.
4. Reviewed the warrant for the Special Town Meeting. Mike reviewed the Parks & Rec. article from last years warrant. Felt that they were burdened with \$34,000 and it was to great to make up with their revenues. Nancy stated that they added new programs threfore increased expenses. Also they start the year in the hole and hope that what they spend in July and August on summer rec. that they can make it up in the following April and May. Selectman Woodsome stated that a certain amount was raised at town meeting then programs were added therefore expenses and that is not in keeping with what was said at town meeting. Nancy stated that this article will correct it. If this doesn't pass Parks & Rec. is shut down. Selectman Abbott noted that the entire budget was spent in nine months. Also stated that in the last month they spent \$10,000 but also took in \$10,000. Selectman Gale stated that when he came up with the Funergy program we all overlooked the fact that it would put us over budget. He felt that the \$20,000 is a mismanagement of the budget. Mike stated that next year will require a program expense of \$125,000 and revenue will be \$150,000 to \$170,000. It's much to difficult because he has to guess way to much. Next years costs for Funergy will be down because RSU 57 will be providing a bus stop so will save on gas and maintenance on the bus. Selectman Littlefield stated that he has thought this is fuzzy budgeting. Nancy stated that the only way to fix it is budget what they need and not base it all on what they anticipate for revenue. Selectman Girard stated that they have spent \$173,909 and questioned what they think they will spend by years end. Mike discussed incidental expenses that have come along and weren't budgeted for. Selectman Girard felt they would only need \$4,100 not \$20,000. Mike stated that if the revenue doesn't come in then he is guessing they will be shutting down in May or June. Tina noted that they have had negative revenue for several years. Selectman Abbott stated that he would like to get this right before going into another year. Motion by Selectman Gale and seconded by Selectman Abbott to accept Article 2 as proposed, \$48,100 from fees and up to \$20,000 from surplus. Tina questioned what happens if he doesn't collect those revenues. Discussed separating Parks from Recreation. Selectman Abbott explained that this is a variable budget. Selectman Littlefield stated that when we let non profits use the building for free the electricity they use gets charged to Parks & Rec. Vote 3-2 with Selectmen Girard and Woodsome opposed. Majority of the board recommends ought to pass. Discussed an article for \$52,838 from surplus to the CIP program for road upgrade for repaids done to Oak Lane. Discussed what the agreement was at the time the work was done. Nancy explained that it puts the CIP \$21,000 in the hole. Selectman Girard questioned if all the bills were coded correctly. Thought some was to come from the ditching account. Nancy explained that roads are also overdrawn. Selectman Abbott suggested it come from paving and then you don't need a special town meeting for that. Selectman Abbott stated that you could also take from sand and salt. Motion by Selectman Abbott and seconded by Selectman Woodsome to remove this article from the warrant. Vote 5-0-0. Nancy explained that the next article is for \$20,000 from surplus for General Government. Have spent over \$8,000 for ergonomic upgrads per the Labor Dept. report and are \$8,000 overdrawn for the audit and there's a question on legal with only \$5,000 left. Tina questioned moving money around. Motion by Selectman Littlefield and seconded by Selectman Woodsome to delete Article 4 from the warrant. Vote 5-0-0. Nancy explained that the final article is for \$15,000 from rescue fees to cover per diem. Selectman Abbott questioned why they can't do this without going through a special town meeting. Agreed that town meeting specified how much was used so need to go back for more. Would like more information on the per diem. Motion by Selectman Abbott and seconded by Selectman Littlefield to approve and recommend Ought To Pass. Vote 5-0-0. Finance Committee will have their recommendations by Friday and will hold the Special Town Meeting on April 12th. Mike stated that in three weeks his numbers will change. Nancy stated that it won't matter.

OTHER

1. Motion by Selectman Littlefield and seconded by Selectman Gale to sign the warrants for bills and payroll. Vote 5-0-0.
2. Motion by Selectman Littlefield and seconded by Selectman Gale to accept the minutes of 3/15/11 as written. Vote 5-0-0.
3. Selectman Girard read reminders.

Pending Decisions

1. Public Service Announcements
2. Performance Bonds
3. Committee self-evaluations

Action Items

1. Nancy to get warrant to Finance Committee

Agenda

1. Workshop with Transfer Station Committee re: policy for other towns using facility
2. Vote to sign FEMA Memorandum of Understanding
3. Update on collections by Susan Swede's office

ADJOURNMENT

Motion by Selectman Woodsome and seconded by Selectman Gale to adjourn at 8:35 p.m. Vote 5-0-0.

SIGNED:

1. Warrants for bills & payroll
2. Minutes of 3/8/2011
3. Concealed weapon applications
4. Waiver Forms – Partial Payments

APPROVED:

Date: _____

