

## SELECTMEN'S MEETING

January 22, 2008

PRESENT: TammyJo Girard, Dennis Abbott, Evan Grover, Cindy Moore, Jon Gale, Nancy Brandt, Pam Witman, Dave Lowe, Ruth Blake, Clint Andrews, Brigit McCallum, Jack Seery, Chief Matt Bors and poster contest winners and their families.

Meeting called to order at 6:10 pm by Selectman Abbott. Motion to go into executive session by Selectman Gale and seconded by Selectman Moore. Voted – passed. Motion by Selectman Gale and seconded by Selectman Grover to come out of executive session at 6:32 pm. Voted – passed.

Meeting called to at 7:02 p.m. by Selectman Abbott with pledge of allegiance.

### APPOINTMENTS

7:00 – Brigit welcomed the 3<sup>rd</sup> and 4<sup>th</sup> graders to the Selectmen's Meeting and asked if their posters could be displayed in local stores for a couple of months to encourage recycling. Presented certificates to the following winners: Hannah LaPoint, Austin Donovan, Rebecca Hollway, Leo Amabile, Justin Leach, Kassie Aboud, Jordan Ledger, Alyssa Bryan, Kristen Kimball, Tyler Charlton, Julie Klehn, Lindsay Stevens and not present, Matthew Prokey.

### REPORTS

#### A) Town Administrator's Report

1. Reported that she contacted Energize Me today and they are scheduling the startup of the generator for Friday.
2. Reported that there are still some budgets that have not been submitted.
3. Reported that they will be meeting on February 6<sup>th</sup> at 6:30 pm with Biddeford Savings Bank.
4. Reported that she did check with Saco River Technologies on the question raised last week and the liability covers if they try to restore and there is a problem with our server.
5. Reported that Attorney Natalie Burns has requested that the Selectmen vote to grant a 6 week extension on the appeal with Sullies. Motion by Selectman Girard and seconded by Selectman Moore to add this item to the agenda under Old Business. Vote 5-0-0.

#### B) Selectmen's Reports

1. Selectman Gale reported that he attended the 12 town group last night, Sanford has joined the group. Had a presentation from Maine Turnpike Authority regarding a possible spur in the Sanford area, discussed the County Budget, discussed GPS systems and road mapping, and 911. Matt reported that most of the problems with DPS are consistent and mostly with personnel. Selectman Grover questioned if anyone has actually saved money by this consolidation and Selectman Girard explained that it was to save the state money not the towns. Selectman Gale reported that they also had some discussion of the state taking over county jails and there will be more discussions on that subject in future meetings.

#### C) Committee Reports

1. Nothing to report

### NEW BUSINESS

1. Motion by Selectman Girard and seconded by Selectman Moore to accept the abatements as suggested by Jerry. Vote 5-0-0.
2. Clint reported that Commercial Paving has decided to not honor the contract they have with us. Their way out is that we have to agree to the price and they increase from \$2.00 per ton to \$50.00 per ton. They will extend annually if we agree to the new price. Stated that they have no way of honoring the

contract as they have no place to ship the woody debris based on new laws. Selectman Abbott questioned if we should send a letter stating that the current proposal is unacceptable and Clint felt that they should notify him. Discussed whether or not to go out to bid. Motion by Selectman Moore and seconded by Selectman Grover to send a letter to Tom Kane of Commercial Paving rejecting their proposal for year 3 of the contract and in the interim to use Marshall Specialty Grinding to complete the contract and next year can decide whether or not to go out to bid. Vote 5-0-0.

3. Discussed a Deputy Town Administrator and Nancy stated that a deputy would be required to fulfill her job description per the Charter. Selectman Gale stated that they need to look at the job description then come up with a stipend then seek out interested candidates. Selectman Girard noted that this is just to make sure the position is covered if the Administrator is out unexpectedly. Nancy noted that even when she is going on vacation she makes sure bills are coded before she leaves. Selectman Girard stated that when she needs to be out she should not have to worry about the functions here. Will look into the job description and bring back.
4. Discussed the snow day policy and Selectman Grover suggested that the decision be made by the Town Administrator in conjunction with the Road Commissioner or the snow plow contractor. Selectman Girard stated that per the Personnel Policy the Personnel Director makes this decision so Nancy should make the decision and the board should be supporting that decision. Selectman Gale agreed that she should make the decision with either the road commissioner, the contract deputy, the state police or whoever she chooses to contact and this should be the same policy for all departments. Selectman Grover noted that they just need some type of system in place. Selectman Gale stated that it comes down to one person making the decision and that person will take some heat but when we give her that authority we need to stand behind her. Selectman Girard felt that if Nancy is going to make the decision then the board shouldn't tell her how to do it. Agreed to write it up as a policy. Motion by Selectman Grover and seconded by Selectman Moore that Nancy work with Selectman Gale to write this up as a policy. Selectman Girard didn't feel the need for another policy but all agreed that it might prevent confusion in future years. Vote 5-0-0.

## **OLD BUSINESS**

1. Selectman Abbott stated that it is time to do some level of repair this year and at the same time we have a very big project coming at us. Felt the need to sit and discuss funding of both projects. Selectman Grover stated that they need to know what direction we are going with repairs. Selectman Gale suggested an open meeting in the next 3 weeks. Also felt they should look at long term for the current building. Selectman Abbott noted that Steve Searles has offered to come up with some numbers for repairs. Motion by Selectman Grover and seconded by Selectman Moore to meet Thursday, February 7<sup>th</sup> at 6:30 p.m. Vote 5-0-0. This will include Finance Committee, Library Board of Trustees, Friends of Waterboro Public Library and Board of Selectman as well as other interested parties. Selectman Abbott will set an agenda.
2. Motion by Selectman Girard and seconded by Selectman Grover to accept the 1/10/08 proposed performance guaranty from Les Bois Carthage as now written. Vote 5-0-0. Will notify Carthage of the acceptance.
3. Motion by Selectman Grover and seconded by Selectman Girard to delay further action regarding Sullies for 60 days. Vote 5-0-0.

## **OTHER**

1. Motion by Selectman Girard and seconded by Selectman Grover to sign the warrants for bills and payroll. Vote 5-0-0.
2. Motion by Selectman Girard and seconded by Selectman Grover to accept the minutes of 1/15/08 as written. Vote 5-0-0.
3. Selectman Abbott read reminders
4. Agreed to tape the workshop next week

## **DISCUSSION OF AGENDA ITEMS**

1. Resignation from Finance Committee
2. Atlas Pyro Vision Contract and Purchase Order
3. Vote to sign Warrants for bills and payroll
4. Vote to accept minutes

### **Workshop Agenda:**

1. Office Layout
2. Budget – Snowplow contracts
3. Weekly plan for Dept. heads
4. Customer Service Protocol
5. Role of Board of Selectmen in Charter Commission
6. Draft snow day policy
7. Mission Statements

## **ADJOURNMENT**

Motion by Selectman Gale and seconded by Selectman Grover to adjourn at 8:30 pm. Vote 5-0-0.

### **SIGNED:**

Warrants for bills and payroll

1. Minutes of 1/8/08
2. Abatements

### **APPROVED:**

Date: \_\_\_\_\_

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