

**SELECTMEN'S MEETING MINUTES**  
**November 28, 2006**

**ATTENDING:** Robert Fay, Dwayne Woodsome, Evan Grover, Cindy Moore, Jon Gale, Nancy Brandt, Pam Witman, David Lowe, Pam L'Heureux, Dan Babb, Willis Lord, Clint Andrews, Tina Cote, Scott & Janice Young, Larry Jacobsen, Fred Fay, David Woodsome, Ralph Bowley, and Brigit McCallum.

Selectman Grover called the meeting to order at 7:00 pm with the pledge to the flag.

**TOWN ADMINISTRATOR'S REPORT**

1. Reported that she received the updated page for the audit today on Regional Waste Systems. Also reported that Julie got all the Journal entries done. Reported that they brought the revenues in today and they are all in the computer.
2. Reported that the budget process is going along and will be meeting with dept. heads this week. Will be presenting the budgets to the Selectmen next week.
3. Reported that the Town Planner has been posted and will remain until next Friday. Has had a couple of inquiries.

**NEW BUSINESS**

1. Motion by Selectman Fay and seconded by Selectman Woodsome to approve the new road names – Mill Pond Extension and Holly's Way. Vote 5-0-0.
2. Selectman Woodsome reported that some of the Finance Committee has met with the Fire Dept. and gotten them very upset. Also stated that they are meeting with Dept. Heads monthly when they don't have a budget yet. We are paying these employees overtime to attend these meetings and he has strong concerns. Selectman Grover felt this should encompass all committees not just one. Selectman Gale stated that if a dept. head needs to go to a meeting it should go through the administrator. Dan explained that he had only questioned the Chief on how he was handling the funding. Selectman Woodsome stated that if they have a problem with what the Selectmen have done they should come to them not go to the Dept. Head. Dan explained that they are only trying to do their job which is to see where the money is going and why, they are only an advisory board but it is up to them to ask the questions. Selectman Moore stated that they should have the people who have made these statements present if we're going to discuss it. Selectman Fay questioned if a member of the Finance Committee told the Fire Dept. that they were going to work on their scheduling and Dan said not at all. Selectman Gale stated that you can not be in control of each person on a committee but the Administrator is in charge of the Dept. Heads. Brigit McCallum stated that a couple months ago the Library was called into the Finance Committee to discuss their Capital Plan and therefore the person in charge of finances attended that meeting without the Dept. Head. Stated that the person who attended the meeting came away feeling exactly as is being described, they were being asked questions that they were not prepared to answer about things such as programming. The minutes indicated that the dept. head is incompetent and they questioned their programming. Selectman Fay asked for minutes of the Finance Committee Meetings and Dan stated that they are finding it difficult to handle and are going to discuss a secretary. Motion by Selectman Gale and seconded by Selectman Fay that this Board require that before any dept. head or employee is requested to attend a committee meeting and that the request goes to the Administrator and/or Board of Selectmen. Vote 5-0-0. Selectman Grover suggested that Nancy write a policy for the future.
3. Motion by Selectman Fay and seconded by Selectman Woodsome to approve the Eagles Beano/Bingo License. Vote 5-0-0.
4. Motion by Selectman Gale and seconded by Selectman Fay that the portions of the Capital Plans go into the budget but that they are subject to withdrawal during the process. Vote 5-0-0.

5. Selectman Fay stated that he had been informed that the Road Review Committee would like another 30 days to work with Patti Berry on the road inventory. Motion by Selectman Fay and seconded by Selectman Gale to grant them another 30 days. Vote 5-0-0.
6. Motion by Selectman Fay and seconded by Selectman Moore to extend the deadline for the Finance Committee representative to the North Station Building Committee. Vote 5-0-0. Motion by Selectman Fay and seconded by Selectman Moore to appoint Todd Abbott as the Finance Committee representative to the North Station Building Committee. Vote 5-0-0.

## **OLD BUSINESS**

1. Motion by Selectman Gale and seconded by Selectman Fay to accept the audit as amended with page 27 to read "The Town is also a member of ECO Maine. By an interlocal agreement dated December 1, 2005, the Town has joined other Maine municipalities in this waste handling agreement. This agreement states that the Town may be responsible for liabilities it incurs during its membership that may not have been paid for. It may withdraw its membership at anytime with one years warning to the corporation. An amount for any contingent liabilities at this time cannot be determined." Vote 4-0-1 with Selectman Moore abstaining as she has not reviewed the audit.
2. Discussed preparing the bid specs for Saturday's pre-bid meeting on the town hall repairs. Selectman Moore suggested either getting together bid specs or just do an RFP. Selectman Grover stated that the only specs needed are for windows and siding. Selectman Woodsome stated that this probably will be a 3 year project to put on vinyl but would last for a long time. The quality of windows is the most important. Selectmen Grover, Gale and Woodsome agreed to meet on Thursday at 5 pm to do the specs. Selectman Fay will not be part of the process as his son may be bidding.

## **OTHER**

1. Finance Committee had nothing to report. Selectman Fay stated that Selectman Grover had been designated to work on recycling at the schools and he reported to the Finance Committee but not the Transfer Station Committee. Selectman Grover stated that he was unable to make the Transfer Station meeting but had been asked questions about it when attending the Finance Committee meeting.
2. Dave Woodsome reported that recycling is slowly increasing but the tonnage of household waste is increasing at a much faster rate. At the rate it is increasing it will increase the cost by about \$100,000. Stated that not enough people are actively recycling. Asked that people pull cardboard, paper and paperboard from their household trash and recycle it. Also asked them to pull returnable bottles and cans and put in the designated container. Stated that the money generated from returnable's will go to fund fuel assistance to the needy in Waterboro. Willis suggested a questionnaire/survey at next years town meeting. Reviewed the possible questions. Discussed mandatory recycling. Brigit stated that she liked David's suggestions because they are concrete suggestions. Suggested a pledge program starting in the schools. Dave agreed there needs to be a lot more education. Committee requested a return to the monthly meetings with committees (Council Meetings). Also requested the board authorize spot checks on trash as they feel they have trash coming in from other towns and would like to prove it. Selectman Woodsome stated that once it is in the compactor it becomes our property and therefore we can open the bags. Suggested that they have the Sheriff nearby when they do this. Selectman Fay stated that in the past the board has not approved of this but felt they should go along with the request of the committee. Dave reported that they will be holding a workshop on Monday, December 4<sup>th</sup>. Fred reported that he is picking up trash every day. People should think before they open the window in the car and throw out the coffee cup or soda can.
3. Motion by Selectman Gale and seconded by Selectman Woodsome to sign the warrants for bills and payroll. Vote 5-0-0.
4. Selectman Fay noted that the item on the Town Planner should have stated that the Chair would be the one contacting the towns of Buxton & Arundel. Motion by Selectman Fay and seconded by Selectman

Gale to accept the minutes of 11/21/06 with the above noted change. Vote 4-0-1 with Selectman Moore abstaining.

5. Selectman Woodsome read reminders. Noted that Saturday, Dec. 2<sup>nd</sup> they will be holding the pre-bid meeting for repairs on town hall at 9 am and on Monday, Dec. 4<sup>th</sup> @ 10 am will be the pre-bid meeting on the electrical work at the Transfer Station.
6. Selectman Fay stated that Nancy Johnson has 17 families in need of Christmas of which only about 10 have been adopted. Requested that anyone who can adopt a family contact Nancy. Also requested financial donations and food.
7. Selectman Woodsome read a thank you from Nancy Johnson for the help given on Thanksgiving. Also noted that she is still in need of more funding for fuel assistance.

**ADJOURNMENT**

Motion by Selectman Moore seconded by Selectman Woodsome to adjourn at 8:18 p.m. Vote 5-0-0.

**SIGNED:**

Warrants for bills and payroll:

1. Minutes of 11/21/06
2. Appointment Papers
3. Eagles Beano/Bingo License

**APPROVED:**

Date \_\_\_\_\_

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