

**SELECTMEN'S MEETING MINUTES****August 2, 2005**

**ATTENDING:** Douglas Foglio, Sr., Robert Fay, Jon Gale, Cindy Moore, Dwayne Woodsome, Nancy Brandt, Pam Witman, Jonathan Raymond, Willis Lord, Bob Gobeil, Jason L'Heureux, Ralph Bowley, Janice Young, David Woodsome, Ray Davis, Larry Jacobsen, Pam L'Heureux, Don Boilard, Tony Vigue and John Berry.

Selectman Foglio called the meeting to order at 7:00 p.m.

**APPOINTMENTS**

7:00 pm – Tony Vigue addressed the board regarding the sale of Adelphia Cable to Time Warner and the possibility of extending the current contract for an additional five (5) years versus beginning negotiations with Time Warner for a new contract to begin in 2008. Stated that the transfer from Adelphia to Time Warner will occur prior to our current contract expiring. There will be a meeting on August 18<sup>th</sup> at the Plains Road station where there will be representatives from Adelphia to discuss the contract extension. Also stated that there are three (3) bills in Congress regarding nationalizing franchising. This would not eliminate the current franchise for as long as it's in effect, any changes would occur when the current agreement runs out. An extension would be the current terms plus any additional terms you could negotiate. Discussed the possibility of extending the service to more remote areas of town.

7:30 pm – John Berry addressed the board regarding fire protection for Hooper Hill. Has a piece of land to donate but the town would need to provide a cistern. Stated that the soil has been tested and it is all sand. Has widened the road and will be widening more this week. Had been working with the previous Fire Chief but not sure what happened. Selectman Foglio stated that they have researched and find no money in the budget for the purchase of a cistern. Have found that the previous Fire Chief does not have a cistern nor access to one. Will keep Mr. Berry posted.

**TOWN ADMINISTRATOR'S REPORT**

1. Met with a representative on a GIS mapping program. Will be coming back to do a presentation to Dept. Heads.
2. Need to remind Dept. Heads of the September 1 deadline for accruals. Anything not processed prior to September 1<sup>st</sup> will be charged to the current year.
3. Need to make a decision on the audit. Received no bids but Patterson & Associates are interested and would like to meet with the Selectmen.
4. Currently doing some major adjustments to the workstations in the front.
5. Reviewing the cell phone plans. Have contacted the current carrier and have a new plan.
6. Two representatives of the Finance Committee want to meet with the Administrator regarding capital plans and submittal forms.
7. Received the road salt bid from COG. This year will be \$44.00 per ton picked up and \$44.80 delivered. Selectman Foglio explained COG and that it is cheaper to have it delivered because you can't hire trucks to drive to Portland and pick it up for the difference in price.
8. Introduced the new Video Technician, Jonathan Raymond and explained that they hope to get wall mounted cameras in the near future.
9. Selectman Foglio reported that 33% of the Quonset Hut is up and hope to be complete in a week.
10. Selectman Foglio reported that they have purchased a skid steer for the Transfer Station that will be delivered next week.

**NEW BUSINESS**

1. Discussed the TriO Contract. Selectman Foglio feels there should be a group set up to look into what's wrong with this system and what could be improved. Jonathan suggested a questionnaire to each user. Selectman Moore suggested that some of the problems might be a lack of training. Motion by Selectman Woodsome that the Trio Contract be signed and that Nancy Brandt, Cindy Moore, Jonathan Raymond and possibly one other person review the computer system. Motion seconded by Selectman Fay. Voted Passed. Motion by Selectman Woodsome and seconded by Selectman Moore that if Jonathan has time to pay him to work with the employees to do some training. Voted. Passed.
2. Motion by Selectman Fay and seconded by Selectman Woodsome to appoint Janice Young to the Finance Committee. Selectman Fay stated that they had two excellent candidates but Janice has qualifications that are perhaps missing from the Finance Committee. Selectman Gale stated that they were both excellent candidates and that if another opening comes up they hope the other candidate will again apply. Voted. Passed.

**OLD BUSINESS**

1. Motion by Selectman Woodsome and seconded by Selectman Fay to sign the RWS Agreement. Discussed holding a public hearing prior to signing the final contract. David Woodsome stated that he believes this is only a preliminary agreement and there will be a signature agreement once the board gets all the feedback from the towns. Selectmen Gale stated that he has some questions regarding this contract but perhaps they can be addressed in the signature contract. Willis explained that they are not extending the contract just refinancing. Will still pay off the Debt in 2014 just at a lower rate. Vote 3 in favor 2 abstained.
2. Discussed the volunteer insurance. Selectman Woodsome stated that he feels this list of volunteers should be expanded. Motion by Selectman Woodsome to go into the volunteer insurance and the Town Administrator to keep the list current. Motion seconded by Selectman Fay. Voted. Passed. Selectman Woodsome stated that the cost will probably be less than \$500.
3. David Woodsome reported on conversations and observations over the last 10 days regarding the new Pay As You Throw system. Requested that the Selectmen listen to some of the concerns and consider them. Discussed stickers. Thanks the Fire Dept. for washing down the paved area so it could be painted, the highway dept. for all their help and in particular Doug Foglio for all his work. Reported that now the focus of the committee will be recycling. Adjustments will be made as we go along. Would like to get a pole moved, signs are going up and need to put a well out to bid. Explained what can be recycled and how to separate. Motion by Selectman Woodsome to pay the volunteers that are volunteering at the Transfer Station. Agreed to hold off on this for a week or two. Need to have a meeting of the Selectmen, Transfer Station Committee Chairman, Transfer Station Manger and Town Administrator as there are a lot of decisions to be made. Will meet tomorrow evening at 5 pm.

**OTHER**

1. Discussed accruals.
2. Selectman Fay stated that the Quonset Hut at the Transfer Station would not be where it is without Doug Foglio.
3. Motion by Selectman Woodsome and seconded by Selectman Moore to accept the minutes of 7/26/05 as written. Voted. Passed.
4. Selectman Foglio read reminders.
5. Selectman Fay announced the Waterboro High Alumni meeting on Saturday, August 6<sup>th</sup>. Lunch will be a noon for \$9.00 per person.

- 6. Motion by Selectman Woodsome and seconded by Selectman Fay to recess at 9:10 pm and reconvene at 5 pm tomorrow at the Transfer Station.

**HEARING OF DELEGATION**

- 1. Pam L'Heureux requested to address the board regarding her EMA office at the Fire Station. Selectman Foglio stated that there is a vacancy in the downstairs room in the old Town Hall for her. Pam explained that it would have to be an interior room with no widows. An EOC must be an interior room for safety reasons. Stated that part of the original plan was for the EMA office on the interior of the Fire Station. Will go wherever the Selectmen tell her but for an EOC it can not be a room with windows. Nancy suggested having the Fire Chief come in next week with Pam. Motion by Selectman Fay and seconded by Selectman Moore to hold for next week and meet with the Fire Chief and EMA Director at 7 pm. Voted. Passed.
- 2. Rep. Jacobsen reported that they passed \$83,000,00 in bonds which will be on the ballot in November in five (5) categories. The Property Tax and Rent Refund program will be coming out soon. Applications have to be in by May 31, 2006. Reported that he has State of Maine flags embroidered with Waterboro for the Iraq veterans. Has been unable to get a complete list so he knows who to give them to. Nancy will post on the towns website so people can contact him.

**ADJOURNMENT**

Meeting adjourned at 6:10 pm on Wednesday, August 3<sup>rd</sup>.

**SIGNED:**

Warrants for bills and payroll:

- 1. Minutes of 7/26/05
- 2. Concealed Weapon Applications
- 3. Certificate of Commitment
- 4. SMRPC Letter

**APPROVED:**

Date \_\_\_\_\_

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