

SELECTMEN'S MEETING MINUTES

July 19, 2005

ATTENDING: Douglas Foglio, Sr. Robert Fay, Jon Gale, Cindy Moore, Dwayne Woodsome, Nancy Brandt, Pam Witman, Pam L'Heureux, Jason L'Heureux, Everett Whitten, Willis Lord, Patti Berry, Bob Gobeil, Brigit McCallum, Fred Fay, Ray Davis, David Woodsome, Clint Andrews, John Cloonan, Matt Bors and Mark Sanders.

Motion by Selectman Moore and seconded by Selectman Fay to come out of Executive Session. Vote unanimous. Motion by Selectman Fay and seconded by Selectman Moore to adjourn the meeting of 7/12/05. Vote unanimous.

Selectman Foglio called the meeting to order at 7:01 p.m.

APPOINTMENTS

7:00 pm – Fred Fay, Road Commissioner addressed the board regarding a bill for paving which has his account overdrawn. Explained that the money was there when the work was scheduled but had to wait for the work to be done. Nancy explained that the money was in the paving account but other accounts were overdrawn and the money had to be used to balance the accounts. Currently his 04/05 budget is \$37,000 overdrawn with the winter roads. It is \$18,000 overdrawn excluding winter roads which by law can be overdrawn. Selectman Fay stated that the Road Commissioner and the Town Administrator need to work very closely. Selectman Foglio stated that the Purchase Order Policy/Ordinance has to apply to all expenditures. Also stated that they could have asked for the money to cover this at the Special Town Meeting if they had known about it. Were not aware that this work had been scheduled. Selectman Gale discussed a memo sent to the Road Commissioner which stated that bills could not be held over from one fiscal year into another for payment and that there was no money left. Fred stated that it said roads account and he has always understood that paving was a separate account. Did not understand that the memo meant all of his accounts. Nancy requested direction from the Selectmen on how they want the Purchase Order Policy handled with the Road Commissioner. Selectman Gale stated that the main thing is to get a Purchase Order prior to doing the project. Selectman Fay stated that they need a workshop with the Road Commissioner, a workshop on purchase orders and one to figure out how to pay this bill. Motion by Selectman Foglio and seconded by Selectman Fay to meet with the Road Commissioner next Tuesday at 6 pm. Vote unanimous.

TOWN ADMINISTRATOR'S REPORT

1. Reported that the Quonset Hut at the Transfer Station will be started tomorrow morning.
2. The person they offered the Tax Collector Position to has accepted, Sharon Reed of Parsonsfield, and will be starting on Monday.
3. Has sent out a memo to the departments regarding the Purchase Order Policy/Ordinance.
4. The Selectmen have information from the Fire Dept. regarding a new telephone system. The one they currently have is failing.
5. Reported that David Woodsome and Clint will be explaining the Pay Per Bag system later in the meeting.
6. Received no bids for the audit. Two firms responded declining and the third did not respond at all.

NEW BUSINESS

1. Motion by Selectman Foglio and seconded by Selectman Fay that we schedule two interviews for committees on Tuesday, August 2nd beginning at 6:30 pm. Vote unanimous.

2. Discussed closing the burn pit at the Transfer Station. Selectman Fay stated that it won't be cheaper to burn than to grind, the people working there as well as neighbors don't need to deal with the smoke and it takes a lot of time for the Fire Dept. when the pit is burning. Motion by Selectman Fay and seconded by Selectman Gale to eliminate burning at the Transfer Station. Selectman Woodsome stated that the pit has been permitted since 1988 and we are one of the few towns in the state that are permitted to burn. Selectman Fay stated that we would have to reduce the size and just one complaint and DEP will shut it down. Selectman Foglio stated that the town has spent a lot of money bringing this into compliance and it is only one person at DEP that says it is not in compliance. We can burn brush and the DEP has nothing to say about it. They only become involved when there are things other than brush burned. Clint stated that the town can keep it open but will never get a permit to burn in it until they reduce the size. Selectman Gale suggested grinding but keep it open in case you need it. Clint stated that they should fill it in and put in a new pit in a different location so they can use the area to store demolition debris. Selectman Fay withdrew his motion and Selectman Gale withdrew his second. Motion by Selectman Fay to close the current pit and construct a new pit in the recommended area and to limit burning. Motion seconded by Selectman Gale. Both motion and second withdrawn. Selectman Foglio stated that it seems wrong to ask the citizens to spend thousands of dollars which has not been appropriated when you can just leave the current pit and don't use it just to keep our permit. Selectman Woodsome stated that you could use the area to put ash in if you need it. Dave Woodsome agreed with chipping right now but didn't see the sense in moving it further away from the brush pile. Felt it should remain in its current location. Motion by Selectman Fay and seconded by Selectman Gale to leave it where it is, retain the license but grind and not burn except in an emergency situation approved by the majority of the Board of Selectmen. Vote 3-1 with Selectman Woodsome opposed.
3. Brigit McCallum requested that the Library Director and Assistant be granted the same holidays as other town employees. Selectman Foglio stated that the town has a policy which directs who gets these benefits. Nancy explained that they had an agreement with the trustees when we did our personnel policy as to what holidays they would receive. Brigit explained that they are now open more hours and have rethought their original agreement. Selectman Fay stated that as part-time employees they would not get the same holidays. Suggested that the trustees work with the administrator and come back with a written proposal. Selectman Gale stated that he needs to look at what exists and what they are proposing.
4. Received \$1,000 from WalMart and \$100 from Eagles for the construction of the Fire Dept. dorm facilities. Motion by Selectman Woodsome and seconded by Selectman Fay to accept the donations for the Fire Dept. dorm facility. Vote unanimous. Discussed the volunteers who will be working on the construction and his concerns about insurance. Selectman Foglio explained that none of the full-time employees can volunteer time, they could lend a hand while on duty if not calls came in and they would be covered by the insurance. Nancy will check with the insurance company. Selectman Foglio stated that they don't want someone to get hurt and find out we're not covered. Patti read from the Personnel Policy which states that those volunteering would be covered by Worker's Comp. Motion by Selectman Fay and seconded by Selectman Moore to authorize them to proceed. Vote unanimous. Selectman Foglio stated that he would like to see a cost breakdown on this project to handle the purchase orders.
5. Request from Berube Builders for the release of \$7,915 from their Performance Guarantee. Have the request signed by BH2M who is the release agent. Motion by Selectman Woodsome and seconded by Selectman Moore to release \$7,915 to Berube Builders. Vote unanimous.
6. Motion by Selectman Foglio and seconded by Selectman Woodsome to set aside the discussion on Adelphia/Time Warner Cable for two weeks. Will try to get Tony Vigue in to discuss this. Vote unanimous.

7. Selectman Fay would like to see the unloading of ATV's at Center Station stopped. Motion by Selectman Fay that a sign be erected stating No Recreational Vehicles or Trailers parked or unloaded on town property. Motion seconded by Selectman Gale. Vote unanimous.

OLD BUSINESS

1. Selectman Foglio suggested a fine of \$1,000 for Ms. Kilmartin and that they sign a Letter of No Action as requested. Motion by Selectman Moore and seconded by Selectman Fay that they sign a Letter of No Action for Map 46 Lot 2127 with a fine of \$1,000. Vote 3-1 with Selectman Woodsome opposed.
2. Postponed the decision on the Crushing Bid until next week.
3. Motion by Selectman Woodsome and seconded by Selectman Fay to enter into a contract With Commercial Paving to do the grinding at the Transfer Station. Vote unanimous.
4. Motion by Selectman Gale and seconded by Selectman Fay to sign the new agreement with Eco-Maine dba/RWS. Vote 2-2. Will carry forward to next week.
5. David Woodsome presented two proposals for changes in the traffic flow at the Transfer Station. Discussed a couple of changes that should be made in the plans from Selectman Foglio and Selectman Woodsome. Motion by Selectman Fay and seconded by Selectman Gale to proceed with Plan Z and incorporate Selectman Foglio and Selectman Woodsome's suggestions. Vote unanimous. Discussed hiring an additional employee on a temporary basis. Discussed the new bags and Clint explained that they shipped two pallets and should be in Lewiston on Wednesday. All those who will be handling them will receive a phone call. Motion by Selectman Foglio and seconded by Selectman Moore to authorize the administrator to hire up to two people for up to 30 days. Vote unanimous. Postcards were mailed today explaining the recycling and Pay As You Throw.

OTHER

1. Selectman Fay explained that the rocks at the end of Roberts Ridge Road are there for safety.
2. Opened bids for the Surplus Equipment. Woodsome's Feeds & Needs - \$359.99 for one tag trailer. MR Edgerly & Son \$3,800 for one 10' sander. Minimum bids on trailer was \$1,000 and \$3,500 per sander. Selectman Gale stated that they can not accept a bid on the trailer and moved that they accept the bid of \$3,800 on the 10' sander as is. Motion seconded by Selectman Moore. Vote unanimous. Agreed to re-advertise and expand the bid area. Motion by Selectman Gale and seconded by Selectman Fay to decline the bid on the trailer as it does not meet the minimum bid. Vote unanimous. Discussed selling the mower owned by the Cemetery Committee for \$800.
3. Motion by Selectman Woodsome and seconded by Selectman Fay to accept the minutes of 6/28/05 as written. Vote unanimous.
4. Selectman Woodsome read reminders.
5. Motion by Selectman Woodsome and seconded by Selectman Moore to sign the contract to erect the Quonset Hut at the Transfer Station. Vote unanimous.

HEARING OF DELEGATION

1. Patti Berry addressed the board regarding her employment. Would like to make a future appointment to discuss several items in an open session. Requested that any future meetings regarding her employment be held in open session. Scheduled for 7 pm next Tuesday.

ADJOURNMENT

Motion by Selectman Woodsome and seconded by Selectman Fay to adjourn at 9:30 pm. Vote unanimous.

SIGNED:

Warrants for bills and payroll:

- 1. Minutes of 6-28-05
- 2. Urban/Rural Initiative Program
- 3. Concealed Weapon Applications

APPROVED:

Date _____
