

**SELECTMEN'S MEETING MINUTES
NOVEMBER 23, 1993**

Regular meeting of the Waterboro Board of Selectmen.

PRESENT: Chm. Frank R. Allen, Jr., Dennis G. Abbott, John C. Monteith.

Also present: Selectmen's Assistant Dwayne Morin, Road Commissioner Glenn Bean, Sr. Also Fred Fay.

NEW BUSINESS:

GLENN BEAN: Glenn was in to discuss the Bagley Road with the Board. A new house is being constructed approximately 350 feet from the end of the town maintained section of the Bagley Road. The property owner approached Glenn to construct that section of Bagley Road and to have the town plow and sand during the winter. That section of the Bagley Road is abandoned. Sel. Abbott stated that the current dirt section of the Bagley Road went through town meeting approval for construction and winter maintenance. The Boar determined that this would have to go through town meeting approval. Glenn stated that it would cost approximately \$3,000.-\$5,000. to construct that section of road. Sel. Monteith made the motion to notify the property owner that he should request an article be place on the annual town meeting warrant to construct the Bagley Road. Sel. Abbott seconded, voted, passed.

FRED FAY: Fred and the Selectmen signed a one year contract for snowplowing of municipal parking lots for the ensuing year. The contract can be extended for an additional year by agreement of both parties. Cost of the 1933-1994 contract is \$2,040.00

REPORT OF STANDING COMMITTEES:

DWAYNE MORIN: Dwayne discussed the following items with the Board:

Dr. Philip Petersen: The Board received a letter from Dr. Petersen in which he stated his discontent with the Animal Control department. Chm. Allen reviewed the letter on Monday and requested Dwayne reply to Dr. Petersen stating the effectiveness of the Waterboro Animal Control Department. Dwayne has sent a reply to Dr. Petersen. Dwayne also prepared a spreadsheet showing Chauncey's hours, mileage, and number of animals brought to the animal shelter over the past 18 months.

11/23/93

COMMONWEALTH DYNAMICS: Dwayne prepared a letter to Commonwealth Dynamics stating the Board's position on the liquidated damages assessment. This letter was prepared for Chm. Allen's signature. The Board reviewed the letter and voted to forward to Commonwealth.

SBM CORP.: Dwayne stated that Roger Elliott was prepared to meet with the Board to explain his position in regard to representing Saco Biddeford Savings and SBM Corporation, however, SBM Corporation issued a letter to the Town stating that Roger or Smith Elliott, Smith & Garmey will not be representing the bank or SBM on the Pace Landing's case except as it relates to Mr. Bob Beck. Dwayne explained Roger called him to ask if that was sufficient to the Board. If the letter was not sufficient then Roger would be willing to meet with the Board. The Board determined that as long as Roger was not representing the bank or SBM Corp. on Pace Landings then they were satisfied.

SPECIAL TOWN MEETING: The Board reviewed the draft warrant for the special town meeting to be held on December 7, 1993. Dwayne stated that the warrant had been reviewed by legal counsel. The only major comment was in regard to East Shore Road. Karen Lovell stated that unless 10% of the last gubernatorial election popular signed the petition, it does not have to appear on the warrant. If 10% signed the petition, the article must read exactly as the petition states. 16 of the required 25 signed the petition. The Board moved to keep the article on the warrant for and the Board will sign the warrants.

INSURANCE: At the beginning of this year's fiscal year, there was discussion to have all insurance policies come due during the month of July. Currently the insurance policies are due at various times during the month of January, February and March. Alden Thayer contacted Dwayne to see if the Board wanted to pursue this avenue. Dwayne stated that this would make budgeting for insurance cost easier because currently the town must project how much insurance costs are going to increase to get an accurate budget figure because the insurance policies commence half way through the town's fiscal year. Dwayne also stated that if the Board decided to have all insurance policies due in July, insurance would not be bid out until fiscal year 1995-1996. The Board voted to have Batchelder Bros. Ins. write all insurance policies to come due in July and not to bid out insurance until fiscal year 1995-1996. Dwayne also stated that Alden approached him to have Commercial Union write the town's workers compensation policy. Currently the town's policy is with MEMIC.

11/23/93

Sel. Abbott make the motion to stay with MEMIC for the towns worker's compensation carrier due to the fact that MEMIC has just announced that rates will decrease this year and also because Commercial Union dropped the Town when the state reformed worker's comp. Sel. Monteith seconded. voted passed.

WATERBORO PATENT LEATHER: The D.E. P. has contacted the town to have a public hearing on the investigation findings on the Waterboro Patent Leather site testing on December 9, 1993. The D.E.P. will give a presentation and then have a question and answer period. Sel.

Abbott made the motion to inform the D.E.P. that this date was okay and the time will be 7:00 p.m. and Dwayne should take out a full page ad in The Smart Shopper. Chm. Allen, seconded, voted, passed.

BIRCH LANE: Dwayne was contacted by Mrs. Norris to have Birch Lane maintained by the town for this winter because Mrs. Lois Taylor has been diagnosed with a terminal illness and there may be an emergency need to have an ambulance. Birch Lane is a private road owned by Wes Leighton. The Board voted not to maintain the road. It was also voted that if an emergency arises and an ambulance needs to get to the Taylor's, the town will plow the road to get the ambulance through.

BUDGETS: Dwayne asked the Board if the budget request forms should be send out to the committees due January 1, 1994 to start 1994-1995 budget process. The Board voted to send out budget requests form and to have committees submit the requests and their reports for 1992-1993 by January 1, 1994. The Board discussed the budget process. Sel. Abbot stated that a syllabus should be compiled by the Board which outlines how and when the Finance Committee budget process should occur. The Board will set up the first Finance committee meeting at which time the committee will elect a chairman and then meet with the Board to establish a timetable for the budget process. The Board voted to have Dwayne prepare a draft syllabus and timetable for the Finance Committee.

SIGNED:

The Board signed the warrant for payment of bills and payroll.

11/23/93

ADJOURNMENT:

The motion for adjournment was made at 7:45 p.m.

approved: _____
