

**Road Review Committee
Meeting
October 8, 2014**

Members present: Chairman Charlie Drapeau, Roger Macomber, Dave Benton, Jim Gendron, Nancy Roberge, Committee Secretary and Vice Chairman. Also present: Doug Foglio, Gary Lamb, Town Administrator, Tammy Jo Girard, Selectmen, David Woodsome, Selectmen, Tim Neal, Planning Board Chairman, Frank Allen, Planning Board, Andy Cote, Planning Board,

Meeting called to order at 6:00 PM.

Motion to approve the August 13, 2014 Minutes by Roger 2nd by Nancy and approved 6-0.

Charlie started the discussion regarding the proposed driveway ordinance. David Woodsome mentioned that he believes the impression that on the 5/14/14 road review meeting that Dwayne Prescott was at our meeting as an individual and not as a representative of the Planning Board.

Doug mentioned that he would like to take all planning board members and Selectmen and Road review on a ride to see all examples of why this ordinance is needed.

Andy Cote is in support of 5% grade but there are some driveways that will not meet this 5% grade. Also some of the Road Review's definitions are vague.

David brought up the issue of driveways that are on private roads that are later approved by the Town as a public road. The issue is those driveways may not meet the driveway ordinance standards at the time of (possible) acceptance as a public road.

Will this be part of the zoning ordinance or will it be a stand alone ordinance? This ordinance does not apply to private roads in private subdivisions.

Planning Board question: Can this make lots unbuildable? Road Review answer: yes.

The Road Review Committee is looking at this ordinance from a public safety point of view and the Planning Board is looking at this from the planning point of view.

Planning Board concerns:

Applicability

Definition of travel way needs to be clarified

Page 3 #1 – add: all sight distances shall be determine from 17' from centerline or 7' from the edge of pavement.

Page 4, section E: no driveways less than 50' from intersection.

Installation of culverts – is Town installing them?

Note: In the application add the definition of a driveway from the ordinance.

Page 4 section c: remove ~~an access~~ and change to “a”

Internal roads in subdivisions need to be addressed at some point.

Recommendation that the driveway ordinance be taken off the 10/14 BOS agenda – approved by all members present – to give time for the changes to be made by Nancy and emailed to the Road Review Committee and Planning Board. Nancy to provide to all by Friday October 10th.

Doug expressed his concerns to Tammy Jo and Gary regarding his desire to have the Road Review Committee involved in the roads Budget (CIP) process in the future.

Doug expressed some concerns to Gary regarding the letter from the Town Attorney dated December 20, 2004 regarding the 1955 Town Meeting Action regarding Discontinuance of Roads. Doug is bringing this issue up due to multiple requests from residence requesting the Town to perform work on abandoned or discontinued roads.

Doug advised Gary and Tammy Jo that the next project the Committee will be working on is a Street Opening Ordinance.

Blueberry Road measurements: Centerline right and left profile needs to be plotted. – Charlie to work on with Doug.

Work completed on roads: Work on New Dam Road is completed and is ready to be paved. Strawmill Brook Road ditching is complete. Deering Ridge Road: Doug's office is drawing up the catch basins and man hole covers. Friendship Park: The drain line needs to be cut and put in a structure in the parking lot and the ditch needs to be filled. The Town needs to consider re-paving the parking lot. Evergreen drive: Ditches cleaned & brushed and the ditches are stone lined.

Motion by David adjourn at 8:15 PM 2nd by Roger and approved 6-0.

Respectfully submitted;
Nancy Roberge, Committee Secretary and
Co-Chairman