

Waterboro Planning Board

Minutes

April 16, 2014 – 7 PM

6 PM: Workshop held with Town Attorney, Natalie Burns.

Roll Call: Chairman Tim Neill, Judi Carll, Dwayne Prescott, Kurt Clason and Frank Allen, members. Absent: Andy Cote. Tom Ursia, Town Planner, Sel. Dave Woodsome and CEO, Mark Mitchell.

Appointments: None.

Review & Accept Agenda: All agreed to accept as written.

Communications: Notice of “Broadband and the Economy-Opportunity and Challenges” seminar to be held in Biddeford at UNE, on Wednesday, April 30th. from 9-noon.

Announcements: None

Minutes of Previous Meetings: Dwayne made the motion to accept the minutes of the April 2, 2014 meeting as written. Kurt seconded. Voted, passed.

Report of Officers: Tim reported that he attended the Board of Selectmen’s committee reporting meeting on April 15th. He talked about cisterns and passed the decision making on to the BoS for their review.

Old Business:

Status report on hiring of new Planning Board Secretary: Tom reported that five applicants were interviewed on April 14th. The Town Administrator will go into Executive Session with the BoS to confirm the hiring. The new secretary may possibly be on board for the May meeting.

New Business

Review/Discuss 20/20 Master Planning Committee’s Sector Two suggestions: Tom handed out a list of items that the 20/20 Master Planning Committee prepared for future land use considerations in Sector Two – Hannaford north on Route 5 to the Little Ossipee Lake Campground. The Board discussed and reviewed the five items: Review, analyze and upgrade zoning ordinance standards to promote more mixed-use retail/service/residential center development; analyze and create a new zoning for business enterprise areas; analyze, clarify and expand, if necessary, the zoning, siting and infrastructure requirements for campground/mobile home developments; review and recommend modern changes to the dimensional regulations contained in Article 3, Waterboro Zoning Ordinance; and, review existing and proposed trail systems and potential linkages to the systems with all new subdivisions and site plans. Make this change as part of the checklist review process.

If the Board is supportive, the 20/20 Committee would like a vote of confidence. Members were asked to let Tom know of any additions to the list.

Driveway Ordinance: Tabled to next meeting.

General Discussion: None.

Adjournment: Tim made the motion to adjourn the meeting at 7:40 PM. Frank seconded. Voted, passed.

Respectfully submitted,

Dianne Holden
Town Committee Secretary

Upcoming Meetings:

May 7th. 7 PM - Information meeting on expansion of the Little Ossipee Lake Campground.

Approved 5/7/14