

## **Waterboro Community Garden Committee and Member Meeting**

**Wednesday, June 14, 2023, at 3 pm –  
In the Garden**

### **Attendees**

Judi Carll (CM)

Donna Berardi (CM)

Sherry Stone (CM)

Lisa Moulton (HM)

Sue Briggs (HM)

Oksana Sigleski (CM)

Brigit McCallum (CM)

(CM-Appointed Committee Member, HM-Honorary Committee Member)

### **Introductions/Welcome**

#### **A.Approval of May 10, 2023, Minutes**

Motion Sherry, Sue second, Approved 7/0

#### **B.Financial Report – Sherry**

Sherry provided account balances and reported that the voters at the Town meeting approved \$2000 for WCG funding FY 2024. Vote also passed to carry forward FY 2023 balances in both WCG Revenue and Expense accounts.

Berry garden enclosure purchased, beach plum bushes and misc. items purchased.

Expense account \$1516.51

Revenue account \$3280.13

Total. \$4796.64

#### **C. Organizational Matters**

1. Discussed and voted on the Draft WCG Committee Roles and Procedures Statement

Sherry asked if we would continue to add bylaws if needed. Brigit indicated that this document is different than the Handbook. Yes, all will be open for updates as required. Motion by Oksana, Sue second, Approved 6/0 (Note: Judi had to leave prior to vote). A post-meeting vote changed the results to a final 5/1vote.

2. Agenda development procedure / submission

Discussion about gardener input and who gets the agenda draft and final.

A. Donna asked about the garden member's input.

It was discussed and agreed that we add “Member Questions and Comments” as the first Agenda item. All members are encouraged to attend the meeting or reach out to a committee member if they are unable to attend but would like to have something brought before the committee for discussion. Brigit to add to future agendas.

B. The agenda and request for agenda items will be sent to committee members only to develop final agenda.

The FINAL agenda will be sent to all garden members and the committee.

### 3. Discuss and vote on Draft WCG Handbook – Sherry

A. Sherry reviewed revisions and several things will be added and revised.

The application has two waivers that will be combined onto one page.

B. Delete “Committee” on header.

C. Sherry was given descriptions of committee tasks for the handbook.

Revision to include contact information, Infrastructure/Project Coordinator, add Sue’s e-mail.

Landscaping revised to read Building and Grounds, Oksana/ Sherry.

D. A Procedure added for garden member absences.

Garden member to contact someone on the Garden Committee if they are planning to be away for a long period and are unable to water their garden or harvest their produce. The Committee will coordinate maintenance of the gardener's bed during their absence.

Last year, a BLUE stake was placed in the gardener’s bed to alert all that your bed can be watered. Another stake painted YELLOW can be placed if you would like Oksana or Sherry to harvest ripe produce for donation to the Pantry, or they would like something else done with their produce.

Brigit to purchase 6 new stakes to be painted yellow.

E. Sherry to provide final handbook for vote at July meeting.

### 4. Committee member renewals due before June 20 Select Board meeting.

A. Stephanie Simpson, has indicated that she will be sending a letter of resignation to the select board and will not be swearing in. Brigit to advise IT staffer Dave Lowe to remove her Town email address.

B. Brigit raised the concern that all but Donna’s committee appointment expires at the same time, this year. Donnas expires 2025. Standard renewal is three years. This should be staggered. Brigit to speak with Marina who will ask the select board, to see what can be done to have current members appointment renewals changed to one, two, and three years so the renewals are staggered. Committee agreed to address this issue at the end of each season to see if this would be needed for the upcoming season. (e.g., Brigit and Sherry 1 year, Oksana 2 years, Judi 3 years)

Update post meeting: Brigit spoke with Town Clerk Marina and Administrator Matt Bors . They would like to leave renewals as-is, three-year terms.

## **D. Infrastructure**

1. Decide what to do with Post Office (Terra’s) Bed for this season.

Options were discussed. There is no waiting list. Planting should be done soon.

Option 1. Offer to other member for a second bed with no renewal, or

Option 2. Use for the Pantry Garden.

Motion by Sue, second Sherry to approve Option 2. Approved 6/0 to use for the Pantry Garden.

### 2. Maintenance items

A. Oksana reported that the lawnmower needs repair and hopefully will be done by Sunday. Barb and Brian to look at it.

B. Oksana will purchase three new nozzles as spares to have on hand when one breaks.

### 3. Volunteer hours report

Lisa reported that 12 gardeners have reported hours totaling 51-1/2 hours. Great job!

## **E. Projects**

### 1. Sandy's Memorial service request from Mike Jorgensen

Previously it was agreed to have the memorial at the garden. Sue has been speaking with Mike Jorgensen for specifics. He will be providing chairs, perhaps a tent, and refreshments for the memorial. Set up to the right of the pantry beds on grassy area. and Sandys memorial tentatively will take place July 9<sup>th</sup> at 11 AM in the garden.

Shed dedication to follow.

Invitations will be sent to all current and past members.

Mike has asked for refreshment provider suggestions. Local market information will be sent to him.

### 2. Berry Garden

A. Soil sample sent to UMaine for testing. Waiting for results.

B. Sue is having a volunteer enclosure build Saturday at 11 AM. The Enclosure needs to go up and soil test results will come back, soil amended as needed, before we plant bushes.

Note: Enclosure build was cancelled due to rain. New date to be forthcoming.

### 3. Pantry Garden

A. Oksana notes that the cucumber beetles have arrived. Diatomaceous earth to be put down to prevent.

B. The irrigation system is in with soaker hoses in all beds.

### 4. Mobility Raised Beds

Donna provided different types of beds for review and discussed to consider in the future. There doesn't seem to be a need this year. Tabled for this year.

### 5. Plaque for Sandy's Shed.

Brigit to write up the wording for the 6" x 8" metal plaque.

Update: post meeting Brigit sent out wording for review and this was updated and sent to the committee for review and approval.

Sandy's Shed and Flower Beds...

Approved 6/0. Plaque design sent to K2Awards. Proof forthcoming to be sent to committee members and final picture of the plaque will be sent to garden members. Hopefully the plaque will arrive prior to Sandy's memorial service, but if not a photo of the plaque will be hung.

## **F. Other**

### Port-a Potty

Having restrooms close by on nights and weekends are difficult when the town hall isn't open. Members have to drive to local stores. Sometimes that's not an option. Many members have a more immediate need.

Lisa presented some options she and Sue had discussed, including rental and camping type set up.

Discussion about where to locate so that it isn't used by the public. Can we put a port-a potty near the garden?

Sherry to check with Jason to see if it's allowed and if so where it could be placed. Update for July meeting.

Donna motioned to adjourn, Sherry second, Meeting adjourned 5 pm.

Next meeting Wednesday July 12<sup>th</sup>, 3 pm. We will meet in the garden, weather permitting.

Reported by Sue Briggs

Acting Secretary