

Waterboro Community Garden Committee and Member Meeting

**Wednesday, March 8, 2023 at 3 pm –
Select Board meeting room**

Meeting Minutes

Attendees

Stephanie Simpson
Sue Briggs
Donna Berardi
Sherry Stone
Sandy Jorgensen
Brigit McCallum
Lisa Moulton
Oksana Sigleski
Judi Carll

Introductions/Welcome

Brigit asked Oksana to prepare the yearly task list.

A. Approval of February 8, 2023 Minutes

Sue asked as a reminder to please respond to the meeting minute draft email. If there is anything that needs revision let Sue know when received. If you don't see anything please at least respond that you've read the draft.

Discussed posting minutes to the town website vs just sending to members. Sending it to the town website is in addition to sending to members. Note that the website hasn't been updated for years and since 2017 minutes have only been sent to members and the committee.

Sue will review with Dave Lowe at the town office how to post the minutes on the website. Brigit will submit the agenda when sent to members.

Motion and Vote to post 8/0.

B. Financial Report – submitted by Sherry

1. Sherry submitted the financial report.
2. Discussion on process for the purchase of pavers for walkway project pending the creation of WCG Committee by-laws and Purchasing Procedures

Sherry will discuss with town to see how to purchase from Home Depot. Purchase and reimburse or does the town have an account?

Sherry to let Brigit know and then Brigit will purchase the pavers for delivery.

Post meeting update: Paver purchase-Sherry has spoken with the town and they do have a Home Depot account. Sherry will give Laura at the town hall a PO for order requirements and Laura will order. Sue has sent the order info to Sherry.

No information on honorary member purchase/ reimbursement decision yet.

C. Organizational Matters

1. Discuss/possible vote on Purchasing Procedures draft (submitted by Sherry)

Sherry reviewed the draft with the committee and it will be updated with discussion items for next meeting.

2. Set date to discuss the possible creation of WCG Committee by-laws to make clear what committee membership entails - Brigit

2a. Discuss WCG Committee member by-laws or some communication from WCG be shared with Select Board in interviewing applicants.

Sherry and Brigit to write a draft. Draft will be discussed and possibly voted on by committee. If approved by the WCG committee, it will be sent to Select Board for approval, if needed. (Final document will be reviewed and voted on, presented, and then it can be reviewed with the select board.) This will give them some guidelines when interviewing applicants about what committee member responsibilities entail.

3. Discuss Draft WCG Handbook -Sandy and Sherry

Tabled for Review and Vote next month (April meeting)

D. Infrastructure –

1. Should we vote whether to reverse decision to eliminate Johnson Mill Bed?

Discussed options, but inevitably this bed gets too much shade to be very productive.

No vote taken, Johnson Mill removal decision from February meeting stands.

Decision to deconstruct and save wood for future projects if still in good condition.

2. Decide re two new bed applications

The Johnson Mills bed will be gone, Brigit will communicate with the two applicants.

Post meeting update: A motion to not eliminate the Johnson Mills bed was voted on by email. 6 votes to reverse decision and keep the bed, 2 not responding. Motion passed. Rebecca was contacted, warned about shade and is excited to have the bed.

E. Potential new projects

1. Planting of berries or fruit trees in open area outside the pantry garden

Sue presented the layout sketch and discussed eventual structure over the garden to protect from birds. The structure can be wood or something like the metal tube chicken enclosure with small deer netting to avoid bird capture. The structure will be a future addition and most likely not needed this year. Possible budget discussed at about \$3-400.00 with netting either option, to be determined.

Sherry asked about what we will do with the berries. Options, Volunteers for the berry garden could have first dibs, rest to food pantry.

How will the plants be purchased?

As Sue and also Lisa are honorary committee members with no financial voting rights, does that prevent them from purchasing and being reimbursed too?

Sherry to check with the town to see if Sue can purchase and be reimbursed.

2. Planting of an evergreen hedge of bushes along the fence along the parking lot entrance side- Brigit

Not discussed, move to next meeting.

3. Accessible garden Bed, Donna to research further.

F. Motion to adjourn Vote 8/0

Meeting adjourned at 4:30 pm.

Next meeting April 12, 3 pm

Submitted by Sue Briggs
Acting Secretary