

## **Waterboro Community Garden Committee and Member Meeting**

**Wednesday, September 14, 2022 1 pm** – in the garden

### **Meeting Minutes**

#### **Introductions/Welcome**

##### **In Attendance:**

Donna Berardi

Ernie and Jane Cadorette

Oksana Sigleski

Sandy Jorgensen

Lisa Moulton

Brigit McCallum

Sue Briggs

#### **A. Approval of August 17, 2022 Minutes**

Minutes approved by vote 5/0.

#### **B. Financial Report – Sherry**

Sherry was not in attendance but submitted financials to Brigit for the meeting..

#### **C. Infrastructure –**

1. Rodent situation report – Lisa reports that all is quiet and critters seem to be gone.

2. Status of grass/weeds at ends of left side beds -- Oksana reports that all ends have been cleared, most of the weed block has been put down. Kevin will finish the weed block.

Nanette has put down wood chips and will finish the remaining after the weed block is down. Ernie Cadorette has also volunteered to do wood chips. More chips will be needed and a small load will be ordered and any unused will be covered with a tarp for next year. There was discussion regarding adding edging and extending the chips to the fence. It was decided to hold on that. (Later discussed that additional wood bits not needed after all for the area to be covered this year.)

3. Shed cleanup time: Items from shed available to members -- Brigit has sent out an email with the list of items that may be taken and they are located at the side of the shed and may be moved to the picnic area. If they are not taken by Friday 9/16/22 Lisa M. will take to the dump.

4. (N/A a skipped number)

5. Installation of walkway flagstones -- Sue explained the walkway project. Request able bodied volunteers for work party Saturday October 2! Walkway to be completed by end of fall and in several steps. A discussion of how the stones will be set ensued and determined that they will be laid out in a pattern that works, edged, removed for sand to be added for leveling and reset flush with the area. A 4" space as allowable will be between each stone for grass to grow in, making mowing easy.

Process....

Moving flagstones to inside fence

Laying out the pattern  
Edging around stones and lifting  
Laying a sand base beneath stone and leveling  
Resetting flagstone  
Work may be done over several days depending on volunteers.

Anyone available can get volunteer time by helping to move the flagstones to the inside of the fence near the entrance by **October 1**. Ernie offered to do with his hand truck. He can cut stones if needed.

Members will hear if additional time is necessary After Saturday October 2 for helping to set stones in final location. Date for that work to be announced pending weather. Sue to contact Jason regarding the easement needed between the walkway and the parking lot pavement. Lisa has been bringing sand and it's located near the wood chip pile.  
6. Rain gauge in place -- Brigit has installed the rain gauge on the pantry garden white fence and will hang the existing white board on the shed for next season for recording rain amounts prior to dumping the gauge. Great to know how much rain we had.

**D. Food pantry garden update** -- Oksana reports that food pantry donation and garden are doing well.

460.5 pounds have been delivered.

159.5 pound came from member gardens.

Cucumbers did poorly this year because of disease and lots of tomatoes split because of rain.

Beans are still producing and butternut squash will be coming soon for harvest.

The refrigerator has been a big help. Weighing and measuring is working well.

The refrigerator will be winterized to avoid electrical use this winter.

Discussion of how to winterize.

### **E. Organizational matters**

1. Discussion and acceptance of draft WCG Handbook –

Brigit has been working on the draft updates. Donna requested that the work be tabled until October/November when other matters are complete. Motion to table and seconded.

Discussion:

Oksana asked Brigit to get clarification regarding perception of winter landscape comment.

Allow 1 month for review and comment on proposed changes/updates to handbook.

Put on agenda for November meeting.

Printed Copies of current handbook to be put in town hall for new members.

Printed copies of DRAFT handbook with redlines to be put in shed for current members review and comments.

Printed copies of application for renewing members to be placed in shed.

Committee to have final vote on revisions.

Donna again moved for vote to table until October,

Ernie seconded.

No further discussion.

Vote to table 6/0

3. Discussion and acceptance of **Orientation checklist** for new members

Brigit presented the list. New members will be contacted to set up a time to meet in the garden and review items.

4. Discuss and accept a cleanup checklist when a member decides to leave/not renew a bed  
Brigit presented a “draft bed release” (see below) checklist to be included in updated handbook.

**Bed Release Process** (to be formatted as a checklist)

Notify a committee member of decision to leave or not renew a bed

Completely remove all plant material from bed including roots

Clean up weeds from walkway next to bed if there is a heavy growth

Place all plant material in compost pile by the far fence **except** for any diseased plants or any that have gone to seed. Take these from the garden and place in trash.

Notify committee member when you are finished with the bed and how you wish to receive your \$10 deposit back if everything is complete.

**Related items:**

\$10 fee may be refunded after bed has been cleared, raked and all vegetation removed.

Brigit to notify Sherry to provide refund check after viewing/approving clean out if member would like the refund. Many have just donated to the garden it in the past.

Discussion of what “member in good standing” means – follows agreements from packet

Discussion regarding the 1<sup>st</sup> bed on the right (Johnson Mill) and its issues with shade. This bed will be available next year as will Grange Hall.

(Nanette to be consulted about how much sun root crops need. If they can produce well in shade it may be a good use of the **Johnson Mill** bed ( first bed on right side) Perhaps Nanette would swap as she grown mostly root crops?(Brigit will contact.)

5. Current status of renewals and non-renewals

So far 2 beds will be available next year – Johnson Mill and Grange Hall and we have had one new applicant.

**F. Volunteer hours update**

Lisa reports that volunteer hours are a bit down but that 8 hours have been recorded since the last committee meeting in August. Most members have completed their required minimum.

**G. Future possibilities - tabled**

1. Options for space outside of fence by parking lot: Remove oaks? Plant shrubs? Other ideas?

2. Sitting area upgrade

No discussion

3. **End of season potluck** – this coming **Saturday, Sept. 17 at 1 pm in the garden**  
**Rain date Sunday the 18th**

Asked members who will attend to think about what was successful for you this year, what wasn't and anything you encountered etc for discussion at potluck

**H. Other -- No other business.**

Adjourned at 2:40 pm Vote 6/0

Submitted by Sue Briggs, acting secretary