

Waterboro Charter Review Commission

Minutes

January 3, 2011

Present: Dwayne Woodsome, Dianne Holden, Todd Abbott, Scott Ohman, Douglas Foglio, Sr., Willis Lord, Steve Ross, James Carll and Chairman: Debra Wentworth.

Call to Order: 7:00 PM

Correspondence: The Chairman read a letter received from a South Waterboro resident who is concerned about taxes and made suggestions for Charter changes. The letter will be taken under advisement.

New Business:

Approval of December 20, 2010 Minutes: Dwayne made the motion to accept as written. Willis seconded. Voted, passed.

Steve spoke on the need for parliamentary procedure, such as Roberts Rules of Order for the meetings. It was agreed that the Chairman has the right to govern the meeting and bring it back in line at any given time. Steve also presented a list of three items that he would like considered by the Committee, which the Committee will take under advisement.

Review of current Charter: General Discussion

Article 1: No changes were proposed at this time.

Article 2: Town Meeting – Section 201: the Committee would like more information in regards to the different forms of Town Meetings, ie: Members from Districts; referendum budgetary process; Budget Committees vs. Finance Committees, etc. Charters to be obtained from other Towns the size of Waterboro with Town Meeting forms of Government and explanations of the different forms will be explored.

Section 202: Suggested that the Annual Town Meeting be held between June 1 and June 30 each year.

Section 203: No changes proposed as this time.

Section 204: Notification, Posting and Public Hearing – 1. Suggested that the Annual Town Meeting Warrant be posted to the Town's website 21 days prior to the meeting and in print 14 days prior to the meeting – cost of newspaper print or insert vs. direct mail to be explored. 2. Suggested that copies of the Town Report and warrant for the Town Meeting be made available at Town Hall at least 14 days before Town Meeting. 3. No changes.

Section 205: No changes proposed at this time.

Section 206: No changes proposed at this time.

Section 207: No changes proposed at this time.

Section 208: Closing of the Warrant for Annual Town Meeting. Suggested first paragraph be changed to read: The Warrant for the Annual Town Meeting shall be closed to the insertion of money and non-money Articles sixty (60) days prior to the Annual Town Meeting. No changes were proposed for the second paragraph.

Section 209: No changes proposed at this time.

Section 210: Legislative Authority of Town Meeting – 1. Discussion on elected vs. hired Road Commissioner; duties need to be spelled out; discussion on combining with Transfer Station as Public Works Department/Director. More information needed for further discussion. 2. Need information on Referendum budgetary process for future discussion.

Section 211: No changes proposed at this time.

All suggestions will be taken under advisement by the Committee.

Next meeting: January 17, 2011 at 7 pm.

Agenda Items: Round Table discussion with Town Committee Chairman
or their Representative
Review of current Charter – Beginning with Article 3

Adjournment: Meeting adjourned at 9:15 pm Motioned by Doug, seconded by Dwayne.
Voted, passed.

Respectfully submitted,



Dianne Holden
Committee Secretary