

**Minutes for Waterboro Budget Committee Meeting
February 28, 2022, at Waterboro Town Hall
3:30 p.m. Meeting**

1. Meet with Matt Bors Interim Town Administrator to vote on the 2023 FY proposed budget.

Chairman Southworth started the meeting at 3:34 p.m.

Attendance: Budget Committee Members: James Southworth, John Burrows, Diane Seehagen, and Thomas Lee. Other Attendees: Matt Bors, Dwayne Woodsome, David Lowe, Julie Giles, and Laura Lowe.

The Budget Committee met with Interim Town Administrator Matt Bors for the voting process of the FY 2022-2023 Municipal Budget.

Dept. 10 – General Government:

John Burrows made a motion to accept the budgeted amount of \$540,712 for General Government. Thomas Lee seconded the motion. The motion passed 4 – 0.

Dept 13 – Leases:

John Burrows made a motion to accept the budgeted amount of \$349,555 for Leases. Thomas Lee seconded the motion. The motion passed 4 – 0.

Dept 15 – Insurances:

John Burrows made a motion to accept the budgeted amount of \$953,547 for insurances. Thomas Lee seconded the motion. The motion passed 4 – 0.

Dept. 20 – Town Clerk:

Diane Seehagen made a motion to accept the budgeted amount of \$81,598 for Town Clerk. John Burrows seconded the motion. The motion passed 4 – 0.

Dept. 25 – Tax Collector:

John Burrows made a motion to accept the budgeted amount of \$55,435 for Tax Collector. Thomas Lee seconded the motion. The motion passed 4 – 0.

Dept. 30 – Treasurer:

John Burrows made a motion to accept the budgeted amount of \$80,302 for Treasurer. Thomas Lee seconded the motion. The motion passed 4 – 0.

Dept. 32 – IT Department:

John Burrows made a motion to accept the budgeted amount of \$145,507 for the IT Department. Thomas Lee seconded the motion. The motion passed 4 – 0.

Dept. 35 - Municipal Buildings:

John Burrows made a motion to accept the budgeted amount of \$105,000 for Municipal Buildings. Thomas Lee seconded the motion. The motion passed 4 – 0.

Dept. 40 – Tax Assessors Office:

Thomas Lee made a motion to accept the budgeted amount of \$79,250 for the Tax Assessor’s Office. John Burrows seconded the motion. The motion passed 4 – 0.

Dept. 45 – Code Enforcement:

Diane Seehagen made a motion to accept the budgeted amount of \$101,574 for Code Enforcement. John Burrows seconded the motion. The motion passed 4 – 0.

Dept. 50 – Library:

John Burrows made a motion to accept the budgeted amount of \$122,276 for the Library. Diane Seehagen seconded the motion. The motion passed 4 – 0.

Dept. 55 – Recreation:

During discussion there was a change to Account #55-01-10-5000 from \$111,200 to \$122,120 to allow for the Gobeil Park Launch Attendants to be at the launch from 4 am to Dark. This changed the total budgeted amount for Recreation from \$374,787 to \$385,707.

Thomas Lee made a motion to accept the changed budgeted amount of \$385,707 for the Recreation Department. John Burrows seconded the motion. The motion passed 4 – 0.

Dept. 60 – Planning Board:

John Burrows made a motion to accept the budgeted amount of \$3,850 for the Planning Board. Thomas Lee seconded the motion. The motion passed 4 – 0.

Dept. 62 – Planning Department:

Diane Seehagen made a motion to accept the budgeted amount of \$102,378 for the Planning Department. Thomas Lee seconded the motion. The motion passed 4 – 0.

Dept. 65 – Zoning Board of Appeals:

John Burrows made a motion to accept the budgeted amount of \$1,300 for the Zoning Board of Appeals. Diane Seehagen seconded the motion. The motion passed 3 – 0 – 1 with James Southworth abstaining as he is on this board.

Dept. 70 – Public Safety:

Thomas Lee made a motion to accept the budgeted amount of \$1,588,019 for Public Safety. Diane Seehagen seconded the motion. The motion passed 4 – 0.

Dept. 77 – Hydrant Rental:

Diane Seehagen made a motion to accept the budgeted amount of \$61,000 for Hydrant Rental. John Burrows seconded the motion. The motion passed 4 – 0.

Dept. 79 – Ross Corner Fire Company:

John Burrows made a motion to accept the budgeted amount of \$9,993 for Ross Corner Fire Company. Thomas Lee seconded the motion. The motion passed 4 – 0.

Dept. 80 – Health & Sanitation:

John Burrows made a motion to accept the budgeted amount of \$858,699 for Health & Sanitation. Thomas Lee seconded the motion. The motion passed 4 – 0.

Dept. 85 – Public Works:

Diane Seehagen made a motion to accept the budgeted amount of \$1,612,322 for Public Works. John Burrows seconded the motion. The motion passed 4 – 0.

Dept. 87 – General Assistance:

Thomas Lee made a motion to accept the budgeted amount of \$38,640 for General Assistance. John Burrows seconded the motion. The motion passed 4 – 0.

Dept. 92 – Capital Improvement Programs:

There were two items that Matt is waiting on for Buildings under Capital Improvements; DPW Building Insulation and DPW Lean-to Roof. Therefore the Budget Committee voted on the totaled items that were listed of \$256,500 and left the last two items for the Selectmen to add to this total if approved.

Diane Seehagen made a motion to accept the budgeted amount of \$256,500 for Capital Improvement Programs. John Burrows seconded the motion. The motion passed 4 – 0.

Dept. 95 – Miscellaneous Accounts:

There was some discussion on reducing the budgeted amount for the Sheriff patrol as we have not been using the full amount budgeted previously. The Account # 95-01-40-5670 Sheriff Patrol was reduced from \$241,033 to \$200,000.

There was some discussion on reducing donations to Kids Free to Grow and Caring Unlimited. The budget committee reviewed these two requests that the Town received. It was decided by a vote to keep Caring Unlimited as is at \$2,381 and to reduce Kids Free to Grow from \$1000 to \$500.

Thomas Lee made a motion to reduce the donation to Kids Free to Grow to zero and it was seconded by James Southworth. There was no vote.

Thomas Lee then changed his motion to cut Kids Free to Grow to \$500 from \$1000 and it was seconded by John Burrows. The motion passed 3 – 1 (James Southworth). This and the Sheriff Patrol change reduced the total amount for Department 95 to go from \$773,360 to \$731,827.

Diane Seehagen made a motion to accept the changed budgeted amount for Micellaneous Accounts of \$731,827. John Burrows seconded the motion. The motion passed 4 – 0.

Dept. 97 – Old Home Day:

Thomas Lee made a motion to accept the budgeted amount of \$27,835 for Old Home Day. John Burrows seconded the motion. The motion passed 4 – 0.

2. Discuss/vote to approve the minutes of the February 22, 2022 meeting.

Thomas Lee made a motion to approve the minutes of the February 22, 2022 meeting. John Burrows seconded the motion. The motion passed 4 – 0.

3. Adjourn

Thomas Lee made a motion to adjourn the meeting at 6:41 p.m. John Burrows seconded the motion. The motion passed 4 – 0.