

**Agenda for Waterboro Budget Committee Meeting
February 22, 2022, at Waterboro Town Hall
3:30 p.m. Meeting**

- 1. Meet with Transfer Station Manager Joshua Andrews for Department 80-Health & Sanitation, Interim DPW Director Jason Champion for Department 85-Department of Public Works, Recreation Director Todd Smith for Department 55-Recreation, and Interim Town Administrator Matt Bors for Department 92-Capital Improvements. Other departments may be done if time allows**

Chairman Southworth started the meeting at 3:47 p.m.

Attendance: Budget Committee Members: James Southworth, Diane Seehagen, John Burrows, and Thomas Lee. Other Attendees: Matt Bors, Dennis Abbott, Dwayne Woodsome, Julie Giles, Todd Smith, Jason Champion, Joshua Andrews, and Laura Lowe.

The Budget Committee met with Todd Smith for Department 55-Recreation, Joshua Andrews for Department 80-Health & Sanitation, and Jason Champion for Department 85-Department of Public Works.

There were no changes to the submitted budget of the Recreation Department. Diane Seehagen asked Todd Smith if he could self-sufficiently run the Recreation Department with donations and payments received. Todd believes he can with the exception of his and Justine's salaries.

The only changes to the Budget for the Transfer Station was that account #80-01-30-5435 Building Repairs. Joshua requested the \$40,000 be reduced to \$10,000. \$30,000 for the New MSW Overflow Building was moved to Department 92-Capital Improvement Programs but the \$30,000 was not taken out of the Building Repair line. This will be corrected. The \$10,000 for the Building Repairs line is for new PT decking and hardware for the handicap ramp and porch, Frost King 9x3 vinyl top and side seals for the Quonset Hut garage door, two 24" exhaust required fans for the MSW and E-Waste Buildings, and Fencing and hardware for the Transfer Station perimeter fencing. James Southworth asked why dumping anti-freeze and oil is free to dump and Joshua answered that the Town does not request payment to dump these items so they will see the products, otherwise they will not know whether it is being dumped improperly.

There were some changes for the Public Works Department for account #85-01-30-5445 Road Maintenance \$167,500. The total is changing to \$188,000. Jason has added the road striping to the breakdown of the Town Road Maintenance of \$22,500, changed the breakdown of Roadside mowing to 4

weeks rental at \$4,500/week totaling \$18,000 for this item instead of \$10,000, and changed the line below to just Estimated Labor Cost for \$5,000 instead of \$15,000. Sand and Salt Account #85-01-20-5235 was changed from \$190,000 to \$115,000. This is because this line had a carry-over added to the budget net of \$68,885.16 bringing the net total to \$258,885.16. This may be adjusted by the Board of Selectmen if needed depending on invoices coming in for sand & salt. Account #85-01-30-5422 Matt Bors and Jason Champion got an estimate from an outside contractor for mowing of Taylor House of \$150.00 week and all of Friendship Park for \$300.00 a week. There was also a verbal estimate given for a Trackless mower/blower of approximately \$212,000 if purchased. Jason will check into how much it cost us to use existing staff and our equipment versus what it will be to contract it out. There was also some discussion on if the Town could start a capital fund and the money could accumulate there so eventually the Town could do its' own plowing.

2. Discuss/vote to approve the minutes of the February 7, 2022 meeting.

John Burrows made a motion to approve the minutes of the February 7, 2022 meeting. Thomas Lee seconded the motion. The motion passed 4 – 0.

3. Adjourn

John Burrows made a motion to adjourn the meeting at 6:06 p.m. Thomas Lee seconded the motion. The motion passed 4 – 0.