

Town of Waterboro
20/20 Master Planning Committee

Minutes

December 9, 2013 – 5:15 PM – Central Fire Station

Call to Order: 5:15 PM by Chair, Bob Powers

Present: Bob Powers, Dave Barker, Dianne Holden, Todd Abbott, Judi Carll and Town Planner Tom Ursia. Guests: Bob Gobeil, Water District Trustees; Sel. Dave Woodsome and Town Administrator, Gary Lamb. Absent: Tim Neill, Roger Macomber, Andy Cote and Mesha Quinn.

Review & Accept Agenda: Todd made the motion to accept the agenda. Dave B. seconded. Voted, passed.

Minutes: Todd made the motion to accept the minutes of November 18, 2013 as written. Dave B. seconded. Voted, passed.

Announcements: Tom announced that the first meeting of the newly formed Economic Development Committee would be held on Wed., Dec. 11th., 6:30 PM in the Selectmen's Meeting Room and he encouraged interested 20/20 members to attend.

Correspondence: None.

Old Business:

Report on Meetings with Town Administrator: Bob met on Nov. 27th., and subsequently followed up with a letter, with Gary to discuss the 20/20's Oct. 21st. meeting vote in regards to reviewing the Sewall Company's recommendations and findings of conducting a search for funding to extend public water from Route 5 into the proposed business/industrial park site off Bennett Hill Road. The 20/20 supports Sewall's recommendation and findings and therefore recommends that the Town Planner, Town Administrator and the Water District Superintendent conduct a search for funding this endeavor. On Dec. 5th., Bob & Tom met with Gary, which subsequently was followed up with a letter, in regards to requesting that the Board of Selectmen and the Town Administrator write a Governance Chapter for the Comprehensive Plan. It was requested that the Chapter delineate organizationally and operationally how the BoS and the TA envision how the needs of Waterboro's citizens can be most efficiently and effectively met. Also discussed was the plans for a stand alone final summary report for the completed CP. The Land Use chapter will be a critical work intensive Chapter and therefore will be the last Chapter to be completed.

Sub-Committee members report on timelines for draft reports:

1. Natural Resources, Open Space & Recreation Planning – Todd & Dianne draft report to be presented at the February 2014 meeting.
2. Future Land Use Chapter – Tom, Judi, Andy & Todd Note: this will be the last chapter to be completed as information will be needed from all chapters.
3. Hospitality/Tourism Chapter – Tom, Todd & Dave W. – Final draft report to be presented at the March 10th. meeting.
4. Infrastructure short and long-range needs with capital investment necessary to achieve.

East Waterboro Village large scale concept rendering, update: Tom reported that the map will go to the next highest level we can afford. Progress has been made and the hope is that at the January meeting, some information will be completed, with a final presentation in March.

Review, make revisions to, and vote on Committee action strategies regarding each of the Sewall Company's findings and recommendations that are listed on pages 26 & 27 of Sewall's Infrastructure Needs Study: Bob reported that only Tom gave him input since the last meeting. The Committee reviewed each item. Agreed changes made: 1) Bennett Hill Road Business/Industrial Park Site strategy: last paragraph, delete wording within the parenthesis; 2) Protect Little Ossipee Pond Planning Strategy, last line, insert after the Town Planner "and/or in conjunction with the Town Administrator". 3) Extend Public Water from Route 5 to the potential industrial/business park site near Bennett Hill Road strategy: delete and reword: "The Committee agrees with the Sewall Company that public water should be extended to any potential business park site located on Town owned land. The Committee encourages the Town Planner, Town Administrator, and the Water District Superintendent to conduct a search for potential funding for engineering and construction of water main extensions." 4) Town Collaboration with Waterboro Water District regarding providing an adequate supply of contamination free water strategy: The last line, change to: "The Committee further recommends that a strategic comprehensive report be issued by December, 2014".

New Business:

Develop a strategy for acting on the request of the Planning Board to generate a list of areas in Town that need to be re-zoned: Tom suggest to accomplish the re-zoning report by working each village sector separately, starting with 'East Village'. Once completed, go back to each village and do a final report. Timeframe: East Village graphic layout for the committee's review will be presented at the January 13, 2014, 20/20 meeting. Discussion. Todd was concerned about large lots not being left as open spaces. Dave B. made the motion to endorse Tom's approach and timeframe. Judi seconded. Voted, passed.

Discuss regional tourism designation of Waterboro by Maine Office of Tourism and vote on next steps for possible geographic resolution: Tom and Gary will work together to change the area in York County north of Rte 202 to the lakes and mountains region, rather than the beaches region as designated by the Maine Tourism Department.

Adjournment: Todd made the motion to adjourn at 7:55 PM. Dave B. seconded. Voted, passed.

Respectfully submitted,

Dianne Holden
Committee Secretary

Reminders:

- Future Web Hosting to become part of Planning Dept. budget
 - Also, supplies for large format printer
- Sel. Dave: status of curb cut question with Dept. of Transportation
- Town Planner will monitor potential grants and red flag them for a comprehensive plan that will be prepared and adopted to protect Little Ossipee Lake from manmade degradation. Work to be done in 2015, with completion in 2016, pending funding.

Agenda Items:

- Committee strategy for January, 2014 thru June, 2014
- Task Assignments:
 - Natural Resources, Open Space & Recreation Planning Draft Presentation Feb., 2014 by Todd & Dianne
 - Future Land Use Chapter – last chapter to be completed: Tom, Judi, Andy & Todd
 - Hospitality/Tourism Chapter final draft to be presented at March 10, 2014 meeting by Tom, Todd & Dave W.
 - Infrastructure short and long-range needs with capital investment necessary to achieve.
- Final Summary Report – Todd & Bob
- Strategy for dealing with State
- January, 2014: Revisit Economic Development Chapter
- East Waterboro Village large scale concept rendering
- Planning Boards request for 20/20 input of listing areas that need to be re-zoned
- Maine Office of Tourism designation of Waterboro from Beaches region to Lakes & Mountains region
- Update Conway School Concepts
- Governance Chapter: Gary & BoS