

Town of Waterboro
20/20 Master Planning Committee

Minutes

March 25, 2013 – 5 PM – Central Fire Station

Call to Order: 5:07 PM by Tom

Present: Tom Ursia, Bob Powers, Dave Barker, Dianne Holden, Todd Abbott, Tim Neill, Roger Macomber, Judi Carll, Any Cote and Sel. Dave Woodsome

Review & Accept Agenda: Roger made the motion to accept as presented. Bob seconded. Voted, passed.

Minutes: Roger made the motion to accept the minutes of March 11, 2013 as written. Bob seconded. Voted, passed.

Announcements:

- Tim, a Planning Board member, is proposing an addition to Section 7.06 Well-head Protection District: Any well that requires a Well-head Protection Zone which extends into abutting properties shall be a Conditional Use in all zones. The suggestion has been forwarded to the Board of Selectmen for their approval to move forward with the addition.
- Andy, a Planning Board member, reported that the Planning Board was asked by the Board of Selectmen to look at cisterns and to talk about a fire ordinance in regards to who pays for maintenance, owns them, etc. He feels sprinkler systems may be involved in buildings with over 4,000 sq. ft. The Fire Chief is trying to make a draft ordinance for fire protection that's not development/business friendly, especially with mix uses. The draft is very intense as to hydrants.
- Sel. Dave reported that the Board has written a letter to the Waterboro Water District asking them to become involved in the 20/20 meetings.

Correspondence: 20/20 reporting at April 16th. Board of Selectmen's meeting: Bob & Tom will give the report, encouraging all members to attend.

New Business:

Business/industrial/corporate/medical park locations on Route 202/4 corridor & Route 5 corridor: Agreed that the Town needs to take the initiative of where businesses should be located. Next Wed. the Planning Board will look at a market driven, mini self-storage on Rt. 5 across from the Jellerson Rd. The 20/20 Committee's job is not to promote land, but to do planning of land in Town. It was felt there's a need to get wording done for linear lots. Sewall Co. is looking at the

land in Town, scientifically and objectively, in regards to slopes, wetland, etc. Dianne noted that Doug Foglio had been invited to the meeting in regards to his property on Rt. 202 in So. Waterboro.

Public web-based hosting: Sewall Co. has proposed a one-time set up charge for planimetric map layers, web-based hosting, including updates, to cover until June, 2014 for \$5,000. The annual fee would be \$2,500. Per year beginning July 1, 2014. They would host and maintain files and do updates as needed, up to a specified maximum amount of work, which the Town probably would not utilize. It was suggested that someone in the Town should be trained to add items to the program. Additionally, a Sebago Technics group is working on a program that the Town may want to become part of to aid in cleaning up boundary lines on tax maps. Tim motioned to have Sewall Co. host and build a web-based system of all the Town's planimetric maps, including any updates needed, from May, 2013 thru June, 2014; and, they will provide training to Board of Selectmen selected staff (suggested: IT Mgr., CEO, CEO Secretary, Town Planner and 20/20 member Todd Abbott) for the sum of \$5,000.00. Roger seconded. Voted, passed.

Old Business:

Subcommittee Updates on Task Assignments: Committee members:

Bob reported that he received a call from Rick Matthews, a Consultant for Goodall Hospital in regards to participating in the Rural Active Living Assessment (RALA) which will be done in Waterboro and Acton. Bob thinks it can be worked into recreational uses, which was something people wanted at the Visioning Sessions. There could be possible grants in the future. Agreed that Bob should pursue and include the findings as part of our Committee's action plans.

Ownership and tract reference of old railroad bed locations: Todd & Dianne

Current Population & Growth Forecasting: Bob

Status of Les Bois Carthage holdings: Tom & Todd

Natural Resources & Open Space/Recreation Planning: Todd & Dianne

Tourism & Hospitality Industry Marketing: Tom, Kerry D'Angelos & Leo Binette

Economic Development Strategies: Tom, Kerry & Leo

Infrastructure (water, sewer & air access) (short and long-range needs with capital investment necessary to achieve): Work on after July 1, 2013

Implementation Strategy & Policy Development: After July 1, 2013

Compilation of final summary report: After July 1, 2013

Summary: Todd & Dianne's compiled information will need to be put into a presentation format. Bob's Population information should be completed soon. Tom has talked with Kerry,

but she's very busy. Tom will work on some tourism/hospitality items and have it ready for late summer/early fall.

Draft of Summary Report for Village Planning Listening Sessions: Tom handed out the draft with the first cut of the 'Action Planning Strategies' as starting points for conversation. The Report was reviewed and discussed by the Committee. It was agreed to bring back the finished product to the April 8th. meeting for a final review and vote. It will be used as a handout at the Board's April 16th. meeting.

Economic Development Committee (EDC): Sel. Dave reported that there has been no activity in regards to setting up the Committee, other than post for members. He will bring it up again at the next Board meeting. He will also check with the IT Manager to see if he could tape Sewall's final presentation on April 22nd., then replay it on the Municipal Cable Channel.

Adjournment: Judi made the motion to adjourn at 7:52 PM. Todd seconded. Voted, passed.

Respectfully submitted,

Dianne Holden
Committee Secretary