

Town of Waterboro

20/20 Master Planning Committee

Minutes

December 7, 2011 – Central Fire Station

Call to order: 6:25 PM, by Bob Powers, Co-Chair.

Present: Bob Powers, Roger Macomber, Dianne Holden, and Todd Abbott. Absent: Kent Whitten and Steve Eveld.

Review & Accept Agenda: Todd made the motion to accept as written. Roger seconded. Voted, passed.

Minutes: Roger made the motion to accept the minutes of November 2, 2011, as written. Bob seconded. Voted, passed.

Announcements: Bob stated that Tom would not be attending tonight's meeting.

Correspondence: None

NEW BUSINESS:

Comments/feedback from attending citizens: None

Discuss meeting with David Nordstrom of the Conway School of Landscape Planning & Design for the Village Planning Chapter to be held December 14, 2011: Tom will e-mail the Committee members with the scope of services that was been agreed to before the December 14th. meeting.

Debrief of Final Presentation of Energy Chapter by Mary House and Mary McCann of Woodard & Curran, held November 22, 2011: Committee members were all in agreement that the presentation went well and the money was well spent. For future presentations, the committee's input and work should be so noted.

Review recommendation on CIP Budget for FY13 and vote on budget request: This will be a joint GIS project request with the involvement of this Committee, the Road Review Committee and the Planning Board. The request has been endorsed by the Town Planner, Town Assessor and EMA Director to date. Todd made the motion to approve the CIP Budget request for FY13, for the GIS system, of \$35,000. Roger seconded. Voted, passed.

Review recommendation on Operating Budget for FY13 and vote on budget request for the collaboration, consulting and full completion of chapter on 'Town Infrastructure' : The recommendation was for \$5,000. to cover Committee expenses (training, travel, advertising, printing, postage, etc.) and \$100,000. for the assessment and development of the Infrastructure Chapter. Todd made the motion to approve the Operating Budget request for FY13 in the amount of \$105,000., for an infrastructure assessment, development of the Infrastructure Chapter, and committee operating expenses. Roger seconded. Voted, passed. Committee members were all in agreement that the Chairman should seek endorsements of other Committees/Departments that will benefit from this work.

OLD BUSINESS:

Expand Committee Membership: An on-going reminder to the Committee members to bring any interest person to a meeting.

Adjournment: Todd made the motion to adjourn at 7:12 PM. Roger seconded. Voted, passed.

Respectfully submitted,

Dianne Holden
Committee Secretary

Upcoming Meetings:

December 14, 2011, 6 PM, Special Meeting with David Nordstrom of the
Conway School of Landscape Planning & Design

January 4, 2012, 6 PM, Regular Meeting

Minutes approved Jan. 4, 2012