

# Town of Waterboro

## 20/20 Master Planning Committee

### Minutes

November 2, 2011 – Central Fire Station

Call to order: 6:10 PM, by Tom Ursia, Town Planner.

Present: Tom, Ursia, Bob Powers, Roger Macomber, Dianne Holden, Steve Eveld, Todd Abbott and Selectmen Dave Woodsome. Absent: Kent Whitten. Guests: Mary House and Mary McCann of Woodard & Curran.

Review & Accept Agenda: Roger made the motion to accept as written. Bob seconded. Voted, passed.

Minutes: Bob made the motion to accept the minutes of October 19, 2011, as written. Roger seconded. Voted, passed.

Announcements: The Charter Review Commission will hold a Public Hearing on Monday, Nov. 7<sup>th</sup>, 7 PM, in the Selectmen's Meeting Room at Town Hall.

Correspondence: None

### **NEW BUSINESS:**

Comments/feedback from attending citizens: None

Presentation of preliminary draft of Energy Chapter by Mary House and Mary McCann of Woodard & Curran: Committee members were all in agreement that Mary and Mary did an excellent job of compiling and presenting the Energy Chapter. A few minor changes will be done for the final presentation to the Board of Selectmen on Tuesday, November 15<sup>th</sup>. 's Board meeting.

Village Planning Chapter: Discussed how the villages should be looked at. The committee agreed not to do an overall view of the Town, but rather look at the 4 villages separately. It was decided to meet with David Nordstrom of the Conway School of Landscape Planning & Design on December 14<sup>th</sup>. Tom will ask Board of Selectmen to approve contract with the Conway School at the November 15<sup>th</sup>. meeting with the Board. Members were asked to look at the schools portfolio list and if there is one that they would like to see more information on, let Tom know and Mr. Nordstrom will bring that file with him on December 14<sup>th</sup>. Discussion on Business Survey and it was agreed that the Committee work on it themselves.

Discuss & vote on CIP Budget for FY 12/13: Tom handed out a draft CIP budget request for the GIS system, to assist the Town with set-up and proper in-house training. Being able to utilize the GIS system that the Town has already purchased is critical to the infrastructure chapter. The draft calls for a joint request from this committee, Road Review Committee and the Planning Board. Discussion. Roger, who is Chairman of the Road Review Committee stated that they are in favor of this request. Tom will speak with the Planning Board for their input. Todd made the motion to move forward with the request. Bob seconded. Voted, passed.

Discuss & vote on achievable goal/product of zoning corridor maps: Tom handed out a proposal from Sebago Technics for editing the current zoning maps and plotting them, plus creating and plotting larger scale maps for the four villages (south, east, center and north) of the Town. Discussion. Todd motioned to approve the proposal, with Tom renegotiating the scope of services to include four villages, instead of two villages; not to exceed \$2,000.00. (Note: Proposal received was \$1,860.) Roger seconded. Voted, passed.

Discuss on Operating Budget for FY 12/13: Tom handed out the budget timeline provided by the Town Administrator. Discussion. Steve will work with Tom to bring a preliminary budget back to the Committee for discussion/approval.

### **OLD BUSINESS:**

Expand Committee Membership: An on-going reminder to the Committee members to bring any interest person to a meeting.

Adjournment: Todd made the motion to adjourn at 9:35 PM. Roger seconded. Voted, passed.

Respectfully submitted,

Dianne Holden  
Committee Secretary

### **Upcoming Meetings:**

Nov. 15, 6 PM @ Selectmen's Meeting – Final Presentation of Energy Chapter by W&C

Nov. 16, 6 PM, Regular Meeting at Central Fire Station

Dec. 7, 6 PM, Regular Meeting at Central Fire Station

Dec. 14, 6 PM, Special Meeting with David Nordstrom of the

Conway School of Landscape Planning & Design

### **Minutes Approved Dec. 7, 2011**