

Town of Waterboro

Charter Review Commission

Minutes

July 31, 2012 – Town Hall Lunch Room

Call to Order: 7:20 PM. Present: Chm. Todd Abbott, Dwayne Woodsome, Jim Carll, Dianne Holden and Douglas Foglio, Sr. Absent: Steve Ross, Willis Lord and Scott Ohman.

Correspondence: None.

Minutes: No action taken.

New Business:

Discuss/vote on any changes to the Draft after meeting with the Board of Selectmen: The Commission met with the Board in a workshop session at 6:30 pm prior to this meeting. Dwayne made the motion to forward the Draft as is to Atty. Cole, but include a list of clarification questions for Atty. Cole to answer for further discussion. Jim seconded. Voted, passed.

- The Charter Revision calls for the Town Administrator to become the Town Clerk, Tax Collector, Town Treasurer and Administrator of General Assistance. Will the Deputy for these positions, have the authority to sign paperwork as a matter of daily routine, or only if the Town Administrator is absent, and if so, can the Charter provide verbiage to allow Deputies to sign at will?
- We request Atty. Cole's opinion and MMA's opinion on the certification process, specifically what 'Deputies' can be certified as. (ie: Can a Deputy Town Clerk obtain a certification as Town Clerk, without actually being the Town Clerk)
- We request Atty. Cole's thoughts on including, and advice on the appropriate place to include the following, taken from our current Charter: "All elected and appointed persons shall continue to serve until the expiration of their term."
- We request Atty. Cole's wording and advice on the appropriate place to include an effective date, which would be 90 days following an affirmative vote, at the November, 2012 elections.

- We request Atty. Cole verify the wording of the ballot to be:

“Shall the municipality approve the charter revision recommended by the charter commission?”

Old Business: None.

Adjournment: Jim made the motion to adjourn at 7:25 PM. Dwayne seconded. Voted, passed.

Respectfully submitted,

Dianne Holden
Committee Secretary

Approved August 14, 2012